# HUD's Technical Assistance Resources in Washington State

August 2000



# HUD's Technical Assistance Resources Directory Table of Contents

Н١	UD's Technical Assistance Resources	1
	Community Builders	3
	Community Development Block Grant TA	4
	Community Housing Development Organization TA	5
	Community Planning and Development Training Institute	6
	Fair Housing Assistance Program	7
	Fair Housing Initiatives Program	8
	HOME TA	9
	Housing Counseling	10
	Housing Opportunities for Persons with AIDS TA	11
	McKinney Act Homeless Assistance Programs TA	12
	National Community Development Initiative (Section 4)	13
	Native American Housing Research and Technical Assistance	14
	Neighborhood Networks Regional Technical Assistance Project	15
	Outreach and Training Assistance to Tenants of HUD-Assisted Housing	16
	Public Housing Drug Elimination Technical Assistance Program	17
	Public Housing Drug Elimination Technical Assistance for Safety and Security	18
	Rural Housing and Economic Development Innovative Strategies Clearinghouse	19
	Rural Housing Research and Technical Assistance	20
	Technical Assistance/Training Support for Resident Organizations	
	Title VI Loan Guarantee Capacity Building Grant	22
	Tribal Technical Assistance & Training Center	23
Н	UD TA Providers in Washington State	
	Aberdeen Neighborhood Housing Services	
	AIDS Housing of Washington	26
	Coalition of Responsible Disabled	27
	Common Ground	28
	Community Health Center La Clinica	29
	Community Housing Resource Center	
	Creative Housing Solutions	
	Development Training Institute	32
	Enterprise Foundation	33
	Fremont Public Association	34
	Housing Assistance Council	36

# HUD's Technical Assistance Resources Directory Table of Contents

	ICF Consulting	37
	IHA Management Systems, Inc	38
	Impact Capital	39
	Institute for Community Economics	40
	King County Office of Civil Rights Enforcement	41
	McAuley Institute	42
	National American Indian Housing Council	43
	National Center for Appropriate Technology	45
	National Development Council	46
	Northwest Fair Housing Alliance	47
	Northwest Regional Facilitators	48
	Pierce County Department of Community Services	49
	Rural Community Assistance Corporation	50
	Seattle Office for Civil Rights	51
	Spokane Neighborhood Action Program	52
	Tacoma Human Rights & Human Services Department	53
	The Tenants Union	54
	TONYA, Inc.	55
	Washington State Housing Finance Commission	56
	Washington State Human Rights Commission	57
	YouthBuild USA	58
Ted	chnical Assistance Resources Funded by Non-HUD Sources	59
	Community Economic Assistance Center	60
	Housing Resource Team	61

#### **HUD's Technical Assistance Resources**

The U.S. Dept. of Housing and Urban Development (HUD) offers a wide variety of technical assistance (TA) resources in support of its major program areas. The goal of TA is to help individuals, organizations and communities access HUD's programs and achieve HUD's goals of fighting for fair housing, increasing affordable housing and homeownership, reducing homelessness, promoting jobs and economic opportunity and empowering people and communities.

To provide TA, HUD contracts with local and national organizations to provide assistance directly to HUD's customers. HUD provides grants to these organizations to help cover the cost of the technical assistance. These TA providers are funded by HUD through a variety of sources. These include contracts awarded through national competition in the annual Super Notice of Funding Availability, national Requests for Proposals issued by program offices in HUD Headquarters, cooperative agreements with HUD program offices, and specific line items and Congressional set-asides in the annual budget. After the grants area awarded, they are administered through one of HUD's program offices.

#### **How to Access Technical Assistance**

For most of the HUD programs technical assistance may be accessed most easily by contacting the HUD staff for a referral. In some instances, it is okay to directly call one of the TA providers. Check the description for each TA resource to determine the preferred method. Contact information for each provider in Washington State is included in this directory. If you do not know for which TA programs you are eligible, call your HUD Community Builder.

In addition to the Technical Assistance resources listed in this directory, HUD sponsors periodic training sessions covering a variety of topics open to various client groups. An up-to-date list of the local offerings is on the following web page: http://www.hud.gov/local/sea/seacaldr.html

The following is a breakdown of the TA resources available for different interest groups.

# **Community Housing Development Organizations**

- Community Housing Development Organization TA
- Community Planning and Development Training Institute
- HOME TA

## Homeowners

- Fair Housing Assistance Program
- Fair Housing Initiative Program
- Housing Counseling

# **Indian Tribes and Tribally Designated Housing Entities**

- Native American Research and Technical Assistance
- Public Housing Drug Elimination Technical Assistance Program
- Public Housing Drug Elimination Technical Assistance for Safety and Security
- Rural Housing and Economic Development Innovative Strategies Clearinghouse
- Title VI Loan Guarantee Capacity Building Grant
- Tribal Technical Assistance & Training Center

#### **Local Government**

- Community Development Block Grant TA
- Community Planning and Development Training Institute
- HOME TA

HUD's Washington State Technical Assistance Resources Directory List of TA Resources

# **Non-profit Corporations**

- Community Development Block Grant TA
- Community Planning and Development Training Institute
- HOME TA
- Housing Opportunities for Persons with AIDS TA
- McKinney Act Homeless Assistance Programs TA
- National Community Development Initiative

# **Owners of Multifamily Housing**

- Neighborhood Networks Regional Technical Assistance Project
- Fair Housing Initiatives Program

# **Public Housing Authorities**

- Public Housing Drug Elimination Technical Assistance Program
- Public Housing Drug Elimination Technical Assistance for Safety and Security

# **Rural Organizations**

- National Community Development Initiative (Rural Capacity Building Initiative)
- Rural Housing and Economic Development Innovative Strategies Clearinghouse
- Rural Housing Research and Technical Assistance

#### **Tenants and Resident Organizations**

- Fair Housing Assistance Program
- · Fair Housing Initiative
- Housing Counseling
- Neighborhood Networks Regional Technical Assistance Project
- Outreach and Training Assistance to Tenants of HUD-Assisted Housing
- Public Housing Drug Elimination Technical Assistance Program (public housing tenants)
- Public Housing Drug Elimination Technical Assistance for Safety and Security (public housing tenants)
- Technical Assistance/Training Support for Resident Organizations (public housing tenants)

# **Community Builders**

# **Program Description**

Community Builders are HUD staff that act as its outreach arm to communities. They serve as HUD's initial point of contact for the community and with elected officials and their staff. They are trained in the full range of the Department's programs and services and function as team builders, fostering partnerships both inside and outside of the agency. They can offer general guidance on all of HUD's housing, community development and fair housing programs and can make referrals for more technical questions. Each Community Builder works with communities in a specific geographic area. Typical Community Builder activities include:

- · educating consumer groups and the general public on HUD's programs;
- developing first-time homebuyer outreach and marketing plans;
- identifying opportunities for HUD funding;
- providing assistance with economic development programs;
- facilitating comprehensive community-wide planning efforts;
- representing HUD at public events;
- providing technical expertise in housing finance.

# **Eligible TA Recipients**

Any individual, group, governmental entity or company that has an interest in HUD's programs may receive assistance from Community Builders.

#### **How to Access TA**

Call the HUD Community Builder for your county:

Seattle HUD Office: Chelan, Clallam, Cowlitz, Douglas, Grays Harbor, Island, Jefferson, King,

Kitsap, Kittitas, Lewis, Mason, Okanogan, Pacific, Pierce, San Juan, Skagit, Snohomish, Thurston, Wahkiakum, Whatcom, and Yakima Counties

Spokane HUD Office: Adams, Asotin, Benton, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln,

Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman Counties

Portland HUD Office: Clark, Klickitat, and Skamania Counties

#### **Seattle HUD Contact**

Martha Dilts, Supervisory Community Builder U.S. Dept. of Housing and Urban Development

909 First Avenue, Suite 200 Seattle, WA 98104-1000

Phone: (206) 220-5104, ext. 3538

TDD: (206) 220-5158 Fax: (206) 220-5108

Email: Martha\_C.\_Dilts@hud.gov

Web: http://www.hud.gov/local/sea/seacb.html

# **Portland HUD Contact**

Tom Cusack, Senior Community Builder U.S. Dept. of Housing and Urban Development 400 SW Sixth Avenue, Suite 700

Portland, OR 97204-1632 Phone: (503) 326-5348 Fax: (503) 326-2568

Email: Tom\_Cusack@hud.gov

Web: http://www.hud.gov/local/por/CBAssign.html

# **Spokane HUD Contact**

Arlene Patton, Senior Community Builder U.S. Dept. of Housing and Urban Development

U.S. Courthouse Building 920 W. Riverside, Suite 588 Spokane, WA 99201-1010 Phone: (509) 353-0674 Fax: (509) 353-0682

Email: Arlene\_Patton@hud.gov

# **Community Development Block Grant TA**

# **Program Description**

HUD funds Community Development Block Grant Technical Assistance to increase the effectiveness with which States and units of general local government plan, develop and administer their Community Development Block Grant (CDBG) Programs, including assistance to aid non-profits and other recipients of CDBG funds. CDBG TA funds may be used for the provision of technical expertise in increasing the effectiveness of public service and other activities in addressing identified needs, meeting applicable program requirements (e.g., citizen participation, nondiscrimination, OMB Circulars), increasing program management or capacity building skills, attracting business or industry to CDBG assisted economic development sites or projects, and assisting eligible CDBG subrecipients such as neighborhood non-profits or small cities in how to obtain CDBG funding from cities and States.

CDBG technical assistance activities may include:

- The provision of technical or advisory services;
- The design and operation of training projects such as workshops, seminars, conferences, or computer-based training;
- The development and distribution of technical materials and information;
- Other methods of demonstrating and making available skills, information and knowledge to assist States, units of general local government, in planning, developing, administering or assessing assistance under CDBG programs in which they are participating or seeking to participate.

# **Eligible TA Recipients**

- · CDBG entitlement jurisdictions and states
- CDBG subrecipients (e.g., non-profit project sponsors)
- · Potential CDBG subrecipients

# **How to Access TA**

Call the HUD Contact for a referral. Call the Seattle HUD office for Washington State providers and the National HUD Office for national TA providers.

# **Washington State TA Providers**

Common Ground Creative Housing Solutions

#### **Seattle HUD Contact**

Julie Bruce, CPD Representative
Office of Community Planning & Development
U.S. Dept. of Housing and Urban Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000

Phone: (206) 220-5150, ext. 3604 TDD: (206) 220-5158 Fax: (206) 220-5403

Email: Julie\_Bruce@hud.gov

Web:

http://www.hud.gov/local/sea/cpd/seacta.html

# **National TA Providers in Washington State**

National Development Council

#### **National HUD Contact**

Lyn Whitcomb, Director Technical Assistance Division Office of Community Planning and Development U.S. Dept. of Housing and Urban Development 451 Seventh Street, S.W., Room 7216 Washington, DC 20410

Phone: (202) 708-3176, ext. 4382

Fax: (202) 708-3363

Email: Lyn\_Whitcomb@hud.gov

Web: http://www.hud.gov/cpd/cpdta.html

# **Community Housing Development Organization TA**

# **Program Description**

HUD funds Community Housing Development Organization Technical Assistance to promote the ability of Community Housing Development Organizations (CHDOs) to maintain, rehabilitate and construct housing for low-income and moderate-income families; facilitate the education of low-income homeowners and tenants; and help women who reside in low- and moderate-income neighborhoods to rehabilitate and construct housing in these neighborhoods.

CHDO Technical Assistance funds may be used for the following eligible activities:

- Organizational Support to CHDOs
- Housing Education to help CHDOs provide programs for educating, counseling, organizing homeowners and tenants who are eligible to receive assistance under other provisions of the HOME Program;
- Technical assistance, training, and continuing support to CHDOs for managing and conserving properties developed under the HOME Program;
- Benevolent Loan Funds
- Community Development Banks and Credit Unions
- Community Land Trusts
- Facilitating Women in Homebuilding Professions

#### **Eligible TA Recipients**

- Community Housing Development Organizations (as defined in 24 CFR Part 92.2)
- Benevolent Loan Funds and Community Development Banks and Credit Unions
- Community Land Trusts
- Businesses, unions, and organizations involved in construction and rehabilitation of housing in lowand moderate-income areas

#### **How to Access TA**

Call the HUD Contact for a referral. Call the Seattle HUD office for Washington State providers and the National HUD Office for national TA providers.

# **Washington State TA Providers**

Common Ground
Development Training Institute
Impact Capital
Northwest Regional Facilitators
Rural Community Assistance Corporation

# National TA Providers in Washington State

Institute for Community Economics McAuley Institute National Development Council

# **Seattle HUD Contact**

Julie Bruce, CPD Representative Office of Community Planning & Development U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 300 Seattle, WA 98104-1000 Phone: (206) 220-5150, ext. 3604

TDD: (206) 220-5158 Fax: (206) 220-5403 Email: Julie Bruce@hud.gov

Web: http://ww.hud.gov/local/sea/cpd/seacta.html

# **National HUD Contact**

Lyn Whitcomb, Director Technical Assistance Division Office of Community Planning and Development U.S. Dept. of Housing and Urban Development 451 Seventh Street, S.W., Room 7216 Washington, DC 20410

Phone: (202) 708-3176, ext. 4382

Fax: (202) 708-3363

Email: Lyn\_Whitcomb@hud.gov

Web: http://www.hud.gov/cpd/cpdta.html

# **Community Planning and Development Training Institute**

#### **Program Description**

The Community Planning and Development (CPD) Training Institute is a series of workshops designed by ICF Consulting for CPD grantees to help them more effectively implement their housing and community development programs. These workshops are offered at locations across the country and are free to participants. The topics include:

- Building HOME: A HOME Program Primer. This course provides a comprehensive introductory
  overview of the HOME Investment Partnerships program regulations. Participants will become
  familiar with all HOME program activities, including homeowner and home buyer activities, rental
  housing activities, tenant-based rental assistance, and CHDO activities.
- Staying Home: Maintaining Your Investment. Staying HOME is an advanced seminar on how HOME
  Participating Jurisdictions and non-profit developers can think strategically about development and
  finance options at the front end of rental project development and property and asset management
  options once projects are built.
- On Solid Ground: Tools and Tactics for Managing your Construction Program. This course is
  designed for managers of rehabilitation and new construction programs. It will cover topics such as
  implementing housing standards, reviewing inspections, resolving construction disputes, and
  ensuring that units comply with HOME requirements regarding cost and quality.
- All the Right Moves: Relocation and Acquisition in HUD Programs. This course provides in-depth
  information on the requirements of the Uniform Relocation Assistance and Real Property Acquisition
  Policies Act of 1970 (URA) as it applies to HUD programs. The training will highlight the Section
  104(b) relocation requirements and one-for-one unit replacement requirements.
- The Economic Development Toolbox: A Practical Guide to Constructing Your Economic Development Programs. This course focuses on the nuts and bolts of creating and carrying economic development activities. It is not currently being offered.
- Basically CDBG. This course offers a comprehensive overview of the Community Development Block Grant program. It is not currently being offered.

#### **Eligible TA Recipients**

- HOME Program Participating Jurisdictions
- CDBG Entitlement Communities and states
- CDBG or HOME subgrantees
- · Other recipients of HUD funding

#### **How to Access TA**

Contact the TA provider to register for training events. For a list of current CPD Training Institute workshop offerings and locations, refer to the Community Connections training events calendar at www.comcon.org/ComConCCal/index.html.

# **National TA Providers in Washington State**

ICF Consulting

#### **HUD Contact**

HUD Training Information Line ICF Consulting 9300 Lee Highway, Office 1107 Fairfax, VA 22031-1027 Phone: (703) 934-3392

Fax: (703) 934-338

Email: consultweb@icfconsulting.com Web: http://www.icfconsulting.com

# **Fair Housing Assistance Program**

# **Program Description**

The Fair Housing Assistance Program (FHAP) strengthens nationwide fair housing efforts by helping individual State and local governments administer laws and ordinances of their own that are consistent with Federal fair housing laws. HUD provides FHAP grants annually on a noncompetitive basis to State and local government agencies that have cooperative agreements with HUD for the administration of substantially equivalent fair housing laws and/or ordinances. FHAP supports a variety of fair housing administrative and enforcement activities, including complaint processing, training, implementation of data and information systems, and other special projects.

# **Eligible TA Recipients**

FHAP-funded activities help protect families and individuals who believe they have been victims of discrimination on the basis of race, color, religion, sex, mental or physical disability, familial status (for example, being denied an apartment because there are children in the household), or national origin in the sale, rental, or financing of housing.

#### **How to Access TA**

Call the TA provider directly.

#### **Washington State TA Providers**

King County Office of Civil Rights Enforcement Seattle Office for Civil Rights Tacoma Human Rights & Human Services Department Washington State Human Rights Commission

#### **HUD Contact**

Diane Nelson, Special Advisor
Fair Housing and Equal Opportunity Enforcement Hub
U.S. Dept. of Housing and Urban Development
909 First Avenue, Suite 205
Seattle, WA 98104-1000
Phone: (206) 220-5170, ext. 3418

TDD: (206) 220-5158 Fax: (206) 220-5447

Email: Diane Nelson@hud.gov

Web: http://www.hud.gov/local/sea/seafhorg.html

# **Fair Housing Initiatives Program**

# **Program Description**

The Fair Housing Initiatives Program (FHIP) assists projects and activities that increase compliance with the Fair Housing Act and substantially equivalent State and local fair housing laws. The Fair Housing Initiatives Program contains four pillar programs that promote fair housing laws and equal housing opportunity awareness. The four pillar programs are:

- FHIP-Private Enforcement Initiative (PEI): This initiative assists private fair housing enforcement
  organizations in the investigation and enforcement of fair housing laws, including complaint intake,
  complaint investigation, testing for fair housing violations, mediation and voluntary resolution of
  complaints and fair housing litigation.
- FHIP-Education and Outreach Initiative (EOI): This initiative assists State and local government
  agencies and non-profit organizations in their efforts to inform and educate the public about their
  rights and obligations under fair housing laws. Eligible activities include conducting educational
  symposia, distributing fair housing materials, providing outreach and information on fair housing
  through electronic and printed media, and providing targeted outreach to persons with disabilities
  and their support networks. Two specific programs funded under this initiative include the Model
  Codes Partnership Component and the Community Tensions Component.
- FHIP-Fair Housing Organizations Initiative (FHOI): This initiative provides funding that builds the
  capacity and effectiveness of non-profit fair housing organizations to undertake more effective fair
  housing enforcement and education initiatives. FHOI also strengthens the fair housing movement
  nationally and locally by encouraging the creation and growth of organizations that focus on the
  rights and needs of Americans currently underserved.
- FHIP-Administrative Enforcement Initiative (AEI): AEI was established in 1992 to provide a pool of
  competitive grant funds set aside for special enforcement actions to be undertaken by agencies
  responsible for administering "substantially equivalent" State or local laws--that is, laws with rights
  and remedies similar to those in the Fair Housing Act. The initiative supports State and local
  governments in implementing specialized projects to obtain better administrative enforcement by
  strengthening or broadening an agency's range of enforcement and compliance activities.

#### **Eligible TA Recipients**

Activities assist both consumers and providers of housing in promoting awareness that discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin is unlawful.

# **How to Access TA**

Call the TA provider directly.

#### **Washington State TA Providers**

Coalition of Responsible Disabled Northwest Fair Housing Alliance

#### **HUD Contact**

Sandra Pavolka, Special Advisor Fair Housing and Equal Opportunity Enforcement Hub U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 205 Seattle, WA 98104-1000 Phone: (206) 220-5170, ext. 3408

TDD: (206) 220-5158 Fax: (206) 220-5447

Email: Sandra\_Pavolka@hud.gov

Web: http://www.hud.gov/local/sea/seafhorg.html

#### **HOME TA**

# **Program Description**

HUD funds HOME Technical Assistance to help participating jurisdictions in the HOME Investment Partnership to design and implement their HOME programs, including: improving their ability to design and implement housing strategies and incorporate energy efficiency into affordable housing; facilitating the exchange of information to help participating jurisdictions carry out their programs; facilitating the establishment and efficient operation of employer-assisted housing programs and land bank programs; and encouraging private lenders and for-profit developers of low-income housing to participate in public-private partnerships.

# HOME Technical Assistance may be used to:

- Facilitate the exchange of information that would help participating jurisdictions carry out the purposes of the HOME statute;
- Improve the ability of participating jurisdictions to design and implement housing strategies;
- Encourage private lenders and for-profit developers of low-income housing to participate in publicprivate partnerships to achieve the purposes of the HOME statute;
- Improve the ability of States and units of local government, community housing development
  organizations, private lenders, and for-profit developers of low-income housing to incorporate
  energy efficiency into the planning, design, financing, construction and operation of affordable
  housing;
- · Facilitate the establishment and efficient operation of employer-assisted housing programs; and
- Facilitate the establishment and efficient operation of land bank programs, under which title to
  vacant and abandoned parcels of real estate located in or causing blighted neighborhoods is cleared
  for use consistent with the purposes of the HOME statute.

# **Eligible TA Recipients**

- HOME Participating Jurisdictions;
- · Recipients and potential recipients of HOME funds.

#### **How to Access TA**

Call the HUD Contact for a referral. Call the Seattle HUD office for Washington State providers and the National HUD Office for national TA providers.

# **Washington State TA Providers**

Common Ground
Creative Housing Solutions
Impact Capital
Northwest Regional Facilitators
Rural Community Assistance Corporation
TONYA, Inc.

# National TA Providers in Washington State National Center for Appropriate Technology

# **Seattle HUD Contact**

Julie Bruce, CPD Representative
Office of Community Planning & Development
U.S. Dept. of Housing and Urban Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000
Phone: (206) 220-5150, ext. 3604

TDD: (206) 220-5158 Fax: (206) 220-5403 Email: Julie\_Bruce@hud.gov

Web:

http://www.hud.gov/local/sea/cpd/seacta.html

# **National HUD Contact**

Lyn Whitcomb, Director
Technical Assistance Division
Office of Community Planning and Development
U.S. Dept. of Housing and Urban Development
451 Seventh Street, S.W., Room 7216

Washington, DC 20410

Phone: (202) 708-3176, ext. 4382

Fax: (202) 708-3363

Email: Lyn\_Whitcomb@hud.gov

Web: http://www.hud.gov/cpd/cpdta.html

# **Housing Counseling**

# **Program Description**

The Housing Counseling Assistance Program enables anyone who wants to (or already does) rent or own housing — whether through a HUD program, a Veterans Affairs program, other Federal programs, a State or local program, or the regular private market — to get the counseling they need to make their rent or mortgage payments and to be a responsible tenant or owner in other ways. The counseling is provided by HUD-approved housing counseling agencies. Typical services offered by these agencies include pre-purchase counseling, rental counseling, prevention of foreclosure/eviction, Teacher and Office Next Door homeownership programs, fair lending, (Real Estate Settlement Procedures Act), reverse mortgages for senior citizens (Home Equity Conversion Mortgages), Homebuyer Protection Initiative, and filing complaints regarding Title One contractors.

Four goals undergird the program: (1) to increase homeownership across the nation, particularly among traditionally under-served populations, (2) to improve the quality of renter and homeowner education, (3) to develop a reliable stream of funding and resources for counseling agencies, and (4) to enhance coordination among local housing providers. HUD intends that these strategies together will create a new expectation among mortgage lenders and insurers, homebuilders, real estate brokers, non-profit organizations, and government agencies: to make counseling an integral part of services for potential renters and homebuyers.

The Housing Counseling Clearinghouse (HCC) links callers to HUD-approved housing counseling agencies and other housing resources serving their communities. Additionally, the HCC provides information and referral on a number of HUD programs and initiatives. The agencies who receive housing counseling assistance grants are only a subset of the HUD-approved housing counseling agencies in Washington State. The full list is available at www.hudhcc.org/agencies/washington.txt.

#### **Eligible TA Recipients**

Persons, groups, or families who are tenants, homeowners, and homebuyers under HUD or Veterans Affairs assistance, State or local housing program, or in the regular private housing market.

## **How to Access TA**

Call the TA provider directly or call the Housing Counseling Clearinghouse for a referral.

#### **Washington State TA Providers**

Community Health Center La Clinica
Community Housing Resource Center
Fremont Public Association
Pierce County Department of Community Services
Spokane Neighborhood Action Program
Washington State Housing Finance Commission

# **National TA Providers in Washington State**

Aberdeen Neighborhood Housing Services (Neighborhood Reinvestment Corporation national contract)

# **HUD Contacts**

Rhonda Rivera, Chief, Program Support United States Department of HUD-FHA Santa Ana Homeownership Center 1600 North Broadway, Suite 100 Santa Ana, CA 92706-3927 Toll Free: (888) 827-5605, Ext. 3210

Fax: (714) 796-1282

Email: rhonda\_j.\_rivera@hud.gov

Web: http://www.hud.gov/hoc/sna/snatcoun.html

Housing Counseling Clearinghouse

P.O. Box 10423 McLean, VA 22102-8423

Toll Free: (800) 569-4287 Toll Free: (888) 466-3487 Fax: (703) 734-7929 Email: info@hudhcc.org Web: http://www.hudhcc.org/

# **Housing Opportunities for Persons with AIDS TA**

# **Program Description**

HUD funds Housing Opportunities for Persons with AIDS (HOPWA) Technical Assistance to provide specialized assistance to HOPWA grantees, HOPWA project sponsors and potential recipients of program funds. The goal of the TA is to impart the skills and knowledge needed to develop, operate and support HOPWA-eligible projects and activities. These activities will advise and train communities and project sponsors in undertaking program planning, community consultations, housing development and operations, coordination with related health-care and other supportive services, and evaluation and reporting on program performance.

HUD has established the following national goals for HOPWA TA projects:

- Sound Management of HOPWA Programs and Projects
- Targeting Resources to Underserved Populations

# **Eligible TA Recipients**

- HOPWA grantees;
- HOPWA project sponsors;
- Potential recipients of HOPWA funds.

#### **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

AIDS Housing of Washington

# **HUD Contact**

David Harre
Office of HIV/AIDS Housing
U.S. Dept. of Housing and Urban Development
451 7th Street SW, Room 7212
Washington DC 20410
Phone: (202) 708-1934

Phone: (202) 708-1934 Fax: (202) 401-0805

Email: David\_S.\_Harre@hud.gov

Web: http://www.hud.gov/cpd/hopwa/hopwata.html

# **McKinney Act Homeless Assistance Programs TA**

# **Program Description**

HUD funds McKinney Act Homeless Assistance Programs Technical Assistance to provide applicants, potential applicants, grantees, and project sponsors with technical assistance for their McKinney Act funded Emergency Shelter Grants, Supportive Housing Program, Section 8 Moderate Rehabilitation Single Room Occupancy and Shelter Plus Care projects. The goal is to promote the development of housing and supportive services as part of the Continuum of Care approach, including innovative approaches to assist homeless persons in the transition from homelessness, and to enable them to live as independently as possible.

Funds are available to provide technical assistance to McKinney Act funded Homeless Assistance projects. The assistance may include, but is not limited to, written information such as papers, manuals, guides and brochures; person-to-person exchanges; on-site assessments and provision of technical expertise; and training and related costs.

# **Eligible TA Recipients**

Recipients of, sponsors of projects assisted by, or applicants and prospective applicants for the following McKinney Act Homeless Assistance programs:

- · Supportive Housing Program;
- Shelter Plus Care
- Section 8 Moderate Rehabilitation SRO;
- Emergency Shelter Grant.

#### **How to Access TA**

Call the HUD Contact for a referral.

#### **Washington State TA Providers**

Common Ground Northwest Regional Facilitators

#### **HUD Contact**

Julie Bruce, CPD Representative Office of Community Planning & Development U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 300 Seattle, WA 98104-1000

Phone: (206) 220-5150, ext. 3604

TDD: (206) 220-5158 Fax: (206) 220-5403 Email: Julie\_Bruce@hud.gov

Web: http://www.hud.gov/local/sea/cpd/seacta.html

# **National Community Development Initiative (Section 4)**

# **Program Description**

Each year since 1997, the U.S. Congress has set aside an appropriation for a limited number of national technical assistance providers as a part of the National Community Development Initiative (NCDI). This program is authorized by Section 4 of the HUD Demonstration Act of 1993. The goal of the NCDI is to develop the capacity and ability of community development corporations to undertake community development and affordable housing projects and programs.

The partners in the National Community Development Initiative may use the funding to provide:

- training, education, support and advice to enhance the technical and administrative capabilities of community development corporations and community housing development organizations;
- loans, grants, or predevelopment assistance to community development corporations and community housing development organizations to carry out community development and affordable housing activities that benefit low-income families; and
- such other activities as may be determined by the NCDI in consultation with the Secretary of HUD.

In FY 2000, \$20 million was set aside for the Local Initiatives Support Corporation and the Enterprise Foundation for capacity building for community development and affordable housing. Of this amount, at least \$4 million was to be used in rural areas. Rural LISC and the Housing Assistance Council were selected as subrecipients for the rural funds. An additional \$3.75 million was set aside for Habitat for Humanity International and \$2.5 million for YouthBuild USA.

#### **Eligible TA Recipients**

- **Community Development Corporations**
- Community Housing Development Organizations

#### **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

**Enterprise Foundation** Housing Assistance Council (subcontract with Enterprise Foundation) Impact Capital (subcontract with LISC) YouthBuild USA

#### **HUD Contact**

Lvn Whitcomb, Director **Technical Assistance Division** Office of Community Planning and Development U.S. Dept. of Housing and Urban Development 451 Seventh Street, S.W., Room 7216 Washington, DC 20410

Phone: (202) 708-3176, ext. 4382

Fax: (202) 708-3363

Email: Lyn\_Whitcomb@hud.gov

Web: http://www.hud.gov/cpd/hud ch7.html#ncdi

# **Native American Housing Research and Technical Assistance**

# **Program Description**

Through a special Congressional budgetary set-aside, HUD provides assistance to the National American Indian Housing Council (NAIHC) to conduct research on housing and community development issues affecting tribal communities and to provide technical assistance and training to Indian Housing Authorities (IHAs), tribal housing agencies and other Tribally Designated Housing Entities (TDHEs). NAIHC's technical assistance and training activities include both on- and off-site visits, mini-courses on topics requested by IHAs and TDHEs, as well as comprehensive training activities that support tribal housing efforts. NAIHC's research and information activities include research on Native American housing and community development issues, legislative analyses and updates, newsletter publication, and maintenance of a resource center.

# **Eligible TA Recipients**

- Indian Tribes (as defined in NAHASDA Section 4(12))
- Tribally Designated Housing Entities (as defined in NAHASDA Section 4(21))

#### **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

National American Indian Housing Council

# **HUD Contact**

Ndeye Jackson Office of Policy Development & Research U.S. Dept. of Housing and Urban Development 451 Seventh Street, S.W., Room 8230 Washington, DC 20410

Phone: (202) 708-5537, ext. 5737

Fax: (202) 708-5171

Email: Ndeye\_J.\_Jackson@hud.gov Web: http://www.huduser.org/

# **Neighborhood Networks Regional Technical Assistance Project**

# **Program Description**

Neighborhood Networks Regional Technical Assistance Project (RTAP) is a series of technical assistance workshops that take place at selected sites across the country. These workshops are designed to help Neighborhood Networks become more successful. Neighborhood Networks are resource and computer learning centers located in privately owned HUD-assisted and/or -insured housing. These centers work to build self-reliant neighborhoods that meet the needs of lower-income families and seniors where they live.

RTAP participation contributes to center success, according to participants in the first two RTAP sessions. "Everything is resourceful and practical," said a property manager after attending an RTAP session that was held in San Francisco in January. Using the tools and new ideas picked up at the RTAP sessions, centers have been able to offer residents new and improved services such as a health fair and one-on-one teaching to meet resident needs. Centers also use RTAP to network in their communities. As a result of RTAP, one center was able to establish creative job sharing with a sister facility.

RTAP series include expert panels, a technology demonstration and many opportunities for participants to interact. The in-depth sessions cover technology, volunteer programs and partnerships. Some highlights include:

- Technology experts to address specific center technical needs.
- Advice from volunteer organizations on how to market to their volunteer pools.
- Presentations from volunteers about the value of and how best to structure volunteer activities.
- Specific opportunities to build partnerships with national and local partners.

# **Eligible TA Recipients**

- Neighborhood Network center directors, staff, and volunteers
- · Property owners and managers
- HUD Neighborhood Networks coordinators and community builders
- Others with an interest in Neighborhood Networks

# **How to Access TA**

To see the current RTAP schedule and register for specific workshops, visit the Neighborhood Networks web site at www.hud.gov/nnw/nnw\_rta2.html.

#### **National TA Provider in Washington State**

ICF Consulting

## **HUD Contact**

Tarrie Cooper, Multifamily Representative Office of Housing Multifamily HUB U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 190 Seattle, WA 98104-1000 Phone: (206) 220-5200, ext. 3250

TDD: (206) 220-5158 Fax: (206) 220-5206

Email: Tarrie\_Cooper@hud.gov

Web: http://www.NeighborhoodNetworks.org

# **Outreach and Training Assistance to Tenants of HUD-Assisted Housing**

# **Program Description**

The Outreach and Training Assistance Grant (OTAG) program was created in 1998 to provide funds to organizations to conduct outreach and training development for tenants in HUD-assisted properties with project-based rental assistance contracts that are nearing expiration and properties whose tenants have received notice that the owner intends to prepay its HUD-insured mortgage. The technical assistance is intended to allow the tenants to (1) participate meaningfully in changes occurring at the property and (2) affect decisions about the future of their housing.

Eligible technical assistance activities under the OTAG program include:

- Identifying residents and resident groups living in eligible properties;
- Providing outreach and training to tenants to explain the changes to the Section 8 contract renewal or the impact the non-renewal will have on tenants;
- Organizing residents of eligible low-income housing to effectively participate in the decision making resulting from the changes in the rental assistance or changes in the building's ownership;
- Performing outreach, training, and counseling consisting of fair housing counseling, which may
  include teaching sound housing management, maintenance, and financial management and
  requirements of the Fair Housing Act, to residents and resident groups living in eligible OTAG
  properties;
- Delivering training programs on resident homeownership options;
- Establishing an information clearinghouse as a resource to resident organizations, community groups and potential purchasers within their assigned jurisdiction;
- Creating informational materials about changes to current Section 8 contracts for local/state-wide distribution;
- Assisting tenants to understand their rights under the Section 8 renewal or opt-out process;
- Educating parties outside the Department (including but not limited to appraisers, financial institution officials, state and local government officials, community groups, and owner entities) about changes to Section 8 contracts, impacts on the property, and the OTAG process;
- Reimbursing child care and transportation expenses of tenants necessary to attend tenant meetings;
- Purchasing of computers that are necessary for the proposed activities of this grant.

#### **Eligible TA Recipients**

Residents and resident groups living in any property with an expiring Section 8 contract that may not be renewed and properties whose tenants have received notice that the owner intends to prepay its HUD-insured mortgage.

# **How to Access TA**

Call the TA provider directly.

# **Washington State TA Providers**

The Tenants Union

#### **HUD Contact**

Victor Lambert, Community Technical Assistance/Public Trust Officer Office of Multifamily Housing Assistance Restructuring 1280 Maryland Ave., SW, Suite 4000 Washington, DC 20024

Phone: (202) 708-0001, ext. 3779 Toll free: (888) 291-4650

TTY: (202) 708-0770 Fax: (202) 708-4650

Email: Victor\_R.\_Lambert@hud.gov

Web: http://www.hud.gov/omhar/tenants/grntmenu.html

# **Public Housing Drug Elimination Technical Assistance Program**

# **Program Description**

The purpose of the Public and Indian Housing Drug Elimination Technical Assistance Program (DETAP) is to provide up to thirty (30) billable days of technical assistance (TA) consultant services to assist Public Housing Authorities, Indian tribes, Tribally Designated Housing Entities, incorporated resident management corporations, incorporated resident councils, and resident organizations to improve the management and effectiveness of activities and efforts to address drug abuse and crime in public housing developments. Eligible organizations apply directly to HUD for funds to hire consultants to carry out the following activities:

- Crisis Intervention/Mediation;
- Defensible Space/Crime Prevention through Environmental Design;
- Guidance on the development of Five-vear PHA Plans:
- Assistance in the development or evaluation of PHDEP performance indicators for each PHDEP activity;
- Tools and techniques for gathering crime statistics;
- Crime mapping techniques;
- Technology Assessments: Determination of how computer software and hardware may be used to improve grant administration (e.g., establishment of a crime statistics database);
- Training on Best Practices (e.g., Peacemakers/Building Tolerance and Youth Violence Prevention, Wellness Training, Development and Implementation of Kobans, Development of Gun-Buyback programs);
- Establishment of Partnerships with Law enforcement agencies;
- Drafting memoranda of understanding with partners;
- Translation of the strategic plan components into measurable and attainable goals for the PHDEP Semi-Annual Performance Reporting System;
- Plan versus Performance Assessments;
- Internet-based computer training as it specifically relates to the administration of the PHDEP.

#### **Eligible TA Recipients**

- Public Housing Authorities
- Indian tribes and Tribally Designated Housing Entities (as defined in NAHASDA Section 4)
- Incorporated Resident Management Corporations
- Incorporated Resident Councils
- Resident Organizations

# **How to Access TA**

Apply for DETAP funds through SuperNOFA process.

#### **Washington State TA Providers**

Successful DETAP applicants select TA providers from HUD's DETAP Consultant Database.

#### **HUD Contact**

Robin Prichard, Senior Public Housing Specialist Office of Public Housing U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 360 Seattle, WA 98104-1000 Phone: (206) 220-5290, ext. 3686

TDD: (206) 220-5158 Fax: (206) 220-5255

Email: Robin\_Prichard@hud.gov

Web: http://www.hud.gov/pih/programs/ph/de/programs/detap.html

# Public Housing Drug Elimination Technical Assistance for Safety and Security

# **Program Description**

The purpose of the Public and Indian Housing Drug Elimination Technical Assistance for Safety and Security (DETASS) is to provide professional long-term technical assistance and training expertise to implement effective strategies to combat drugs and drug related crime in public housing and Native American communities. DETASS has three technical assistance components:

- To provide technical assistance and training to designated public housing authority police departments that are in the process of certification or certified by the Commission on Accreditation for Law Enforcement Agencies, and community-based police training and technical assistance.
- To provide resident patrol technical assistance and training to housing authority staff, residents, Resident Councils, Resident Management Corporations, housing authority security staff, and local law enforcement personnel to increase the understanding of the effectiveness of resident patrols in reducing crime and drug activity, and to assist in creating resident patrols.
- To provide Crime Prevention through Environmental Design training and technical assistance to Public Housing Authorities, Resident Councils, Resident Management Corporations, and local law enforcement personnel. The technical assistance will be for and on behalf of local government officials, architects, youth leaders, youth violence prevention practitioners, educators and other community leaders.

# **Eligible TA Recipients**

- · Public Housing Authorities;
- Indian tribes and Tribally Designated Housing Entities (as defined in NAHASDA Section 4);
- Incorporated Resident Management Corporations;
- Incorporated Resident Councils;
- Resident Organizations;
- Local police departments and law enforcement personnel;
- · Local government officials;
- Architects:
- Youth leaders:
- Youth violence prevention practitioners;
- Educators:
- Other community leaders.

#### **How to Access TA**

Call the HUD Contact for a referral.

# National TA Provider in Washington State

DETASS contractors will be selected by HUD Headquarters to provide services to eligible TA recipients nationally.

#### **HUD Contact**

Robin Prichard, Senior Public Housing Specialist Office of Public Housing U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 360 Seattle, WA 98104-1000 Phone: (206) 220-5290. ext. 3686

TDD: (206) 220-5158 Fax: (206) 220-5255

Email: Robin\_Prichard@hud.gov

Web: http://www.hud.gov/pih/programs/ph/de/cscd.html

# Rural Housing and Economic Development Innovative Strategies Clearinghouse

# **Program Description**

In the FY1999 and FY2000 budgets, a total of \$1.25 million was set aside for the development of a clearinghouse of ideas for innovative strategies for rural housing and economic development and revitalization. Final plans for the clearinghouse are currently underway, and it should be opened by the end of 2000.

# **Eligible TA Recipients**

- Local rural non-profit corporations
- Community Development Corporations
- Indian tribes
- State housing finance agencies
- State economic or community development agencies

#### **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

No provider has been selected yet.

#### **HUD Contact**

Jackie Mitchell, Rural Housing and Economic Development Program Coordinator Office of Community Planning and Development U.S. Dept. of Housing and Urban Development 451 Seventh Street, S.W., Room 7134 Washington, DC 20410

Phone: (202) 708-2290 TTY: (800) 877-8339 Fax: (202) 708-7543

Email: Jackie\_Mitchell@hud.gov Web: http://www.hud.gov/cpd/rural.html

# **Rural Housing Research and Technical Assistance**

# **Program Description**

Through a special Congressional budgetary set-aside, HUD provides assistance to the Housing Assistance Council (HAC) to conduct research on housing and community development issues affecting low- and moderate-income households residing in rural areas, to provide technical assistance to federal, state and local organizations that work to provide housing and community development services to rural areas, and to administer revolving loan funds for low-income housing development and site improvements in rural areas.

# **Eligible TA Recipients**

Local governments, private developers, and non-profit organizations in rural areas

# **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

Housing Assistance Council

#### **HUD Contact**

Ndeye Jackson
Office of Policy Development & Research
U.S. Dept. of Housing and Urban Development
451 Seventh Street, S.W., Room 8230
Washington, DC 20410
Phono: (202) 708 5537, oxt 5737

Phone: (202) 708-5537, ext. 5737

Fax: (202) 708-5171

Email: Ndeye\_J.\_Jackson@hud.gov Web: http://www.huduser.org/

# **Technical Assistance/Training Support for Resident Organizations**

# **Program Description**

The Technical Assistance/Training Support for Resident Organizations program is a part of the Resident Opportunity and Self-Sufficiency Program (ROSS) run by HUD's Office of Public and Indian Housing. It is a grant that is awarded to organizations to provide TA to residents of public housing. The overall purpose of ROSS is to assist residents to become economically self sufficient by providing supportive services and resident empowerment activities.

Technical assistance is available through this program for two activities: conflict resolution and capacity building.

Conflict resolution activities may include:

- Establishing violence-free zones to enhance the quality of living environment for public housing residents.
- Training programs on mediation and communication skills;
- Training programs on dispute resolution and reconciliation, including training addressing racial, ethnic and other forms of diversity;
- Workshops for youth services;
- Training in the development of strategies to successfully implement a youth program.

Capacity building funds may be used for:

- Training Board members in community organizing, Board development, and leadership training;
- Conducting the feasibility of training existing resident groups for resident management or for a specific resident management project;
- Assisting in the creation of an Resident Management Council, such as consulting and legal assistance to incorporate, preparing by-laws and drafting a corporate charter;
- Developing the management capabilities of existing resident organizations;
- Determining the feasibility of homeownership by residents, including assessing the feasibility of other housing (including HUD-owned or held single or multi-family) affordable for purchase by residents.

# **Eligible TA Recipients**

- Public housing residents
- · Public housing site-based resident associations

#### **How to Access TA**

To receive assistance under this program, the public housing residents must apply for ROSS funds through the annual SuperNOFA process.

#### **Washington State TA Providers**

There are no current ROSS grantees providing Technical Assistance/Training Support for Resident Organizations in Washington.

# **HUD Contact**

Robin Prichard, Senior Public Housing Specialist Office of Public Housing U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 360 Seattle, WA 98104-1000 Phone: (206) 220-5290, ext. 3686

TDD: (206) 220-5158 Fax: (206) 220-5255

Email: Robin\_Prichard@hud.gov

# **Title VI Loan Guarantee Capacity Building Grant**

# **Program Description**

HUD offers loan guarantees for financing Tribal Housing Activities under Title VI of the Native American Housing Assistance and Self Determination Act of 1996 (NAHASDA). Title VI authorizes HUD to guarantee obligations made by financial institutions to federally-recognized Indian tribes or Tribally Designated Housing Entities (TDHEs) on behalf of Indian tribes for the purpose of financing affordable housing activities described in section 202 of NAHASDA.

HUD may only provide the guarantee if financing cannot be completed in a timely manner without the use of the guarantee. Tribes and TDHEs pledge Indian Housing Block Grant (IHBG) funds as security for repayment of the obligation.

The objectives of the Title VI guarantee program are to enhance the development of affordable housing activities, increase access to private capital to further economic growth, and encourage the investment and participation of traditional financial institutions which do not customarily serve Indian reservations and other Native American areas.

HUD's Office of Native American Programs is providing technical assistance for Indian tribes and their TDHEs through a Capacity-Building Grant. Grant funds are used to enhance a tribe's administrative skills in conjunction with an approved Title VI project. The Capacity Building grantee, and technical assistance provider, is IHA Management Systems, Inc. (IHAMS). IHAMS is available to assist tribes and TDHEs in Title VI document preparation, financial negotiations with investors or lenders, capacity-building and development of administrative personnel skills relative to a Title VI project, and other activities as deemed necessary to develop a viable Title VI project. This service is provided at no cost to the Tribe or TDHE, however funds are limited and are provided on a first come, first serve basis.

# **Eligible TA Recipients**

- Indian Tribes (as defined in NAHASDA Section 4(12))
- Tribally Designated Housing Entities (as defined in NAHASDA Section 4(21))

# **How to Access TA**

Call the TA provider directly.

# **National TA Provider in Washington State**

IHA Management Systems, Inc.

#### **HUD Contact**

Christine Manion
Office of Loan Guarantee
Office of Native American Programs
U.S. Dept. of Housing and Urban Development
1999 Broadway, Suite 3390, Box 90
Denver, Colorado 80202

Phone: (303) 675-1600, ext. 3321

Fax: (303) 675-1671

Email: Christine\_A.\_Manion@hud.gov

Web: http://www.codetalk.fed.us/loan184titlesix.html

# **Tribal Technical Assistance & Training Center**

# **Program Description**

As a part of a continuing commitment to effective and innovative implementation of Indian housing programs, HUD's Office of Native American Programs (ONAP) has created the Tribal Technical Assistance and Training (TTAT) Center. The TTAT Center is a central resource for tribes and Tribally Designated Housing Entities (TDHEs) to request technical assistance in program planning, development and management. TTAT offers a variety of assistance, including:

- technical information through guidebooks, web-based materials, teleconference, and technical assistance notices;
- small group sessions offered by local ONAP staff or HUD-contracted technical professionals;
- large-scale national training seminars such as Environmental Review Workshops;
- Site visits from qualified HUD-contracted technical professionals who work with tribal staff to address specified issues or concerns.

Tribes and TDHEs can access the technical assistance on-line at the Codetalk website (see below) or by contacting the local HUD ONAP staff.

#### **Eligible TA Recipients**

- Indian Tribes (as defined in NAHASDA Section 4(12))
- Tribally Designated Housing Entities (as defined in NAHASDA Section 4(21))

#### **How to Access TA**

Call HUD Contact or request assistance through the Codetalk website.

# **Washington State TA Providers**

There are no current TTAT contractors in Washington.

# **HUD Contact**

Jan Engle, Senior Advisor Northwest Office of Native American Programs U.S. Dept. of Housing and Urban Development 909 First Avenue, Suite 300 Seattle, WA 98104-1000 Phone: (206) 220-5270, ext. 3665 TDD: (206) 220-5158

Fax: (206) 220-5136 Email: Jan\_Engle@hud.gov

Web: http://www.codetalk.fed.us/TTAT\_main.html

HUD's Washington State Technical Assistance Resources Directory List of TA Providers

# **HUD TA Providers in Washington State**

Technical assistance for HUD's programs in Washington State are provided by a wide variety of both for-profit and non-profit organizations. They provide TA under contract with HUD. These organizations were chosen by HUD because of their expertise in particular areas. Some TA providers have national contracts which cover the entire country, so Washington State is one of many areas served.

Individuals, organizations and communities desiring assistance can get a referral from HUD or directly contact the providers listed. In most cases, technical assistance is available without charge to the recipient, although some of the providers require matching contributions. Many of the providers offer one-on-one assistance, and some conduct classes and training sessions.

If you have difficulty contacting any of these providers or you find that the information below is incorrect, please contact Dan Landes of HUD at (206) 220-5104, ext. 3540 or Daniel\_M.\_Landes@hud.gov.

# Aberdeen Neighborhood Housing Services

# **Organization Description**

Aberdeen Neighborhood Housing Services (ANHS), Inc. is a local 501(c)(3) non-profit organization, comprised of neighborhood residents, as well as the business and government communities, and governed by a Board of Directors. ANHS is part of a national network of community based NeighborWorks® organizations sponsored by the Neighborhood Reinvestment Corporation.

Neighborhood Housing began in Aberdeen in 1981 when a group of Aberdeen residents, city leaders, and lenders first came together to create a grass roots organization dedicated to improving homes in two Aberdeen neighborhoods. These early founders affiliated the organization with the Neighborhood Reinvestment Corporation, a national private non-profit organization, chartered and funded by Congress. ANHS became one of NRC's local charter groups known as NeighborWorks® Network Organization (NWO),and is registered with the State of Washington as Aberdeen Neighborhood Housing Services.

NHS is proud to be celebrating its nineteenth year in Grays Harbor as a community based housing organization. In this time we have created a proven track record in delivering a diverse number of housing programs and services. This positive impact has been recognized locally and across the state. ANHS is very proud of the high standards and consistent excellent quality of programs and services offered to the residents of Grays Harbor County.

# **Current Technical Assistance Contracts with HUD in Washington State**

Housing Counseling (through national intermediary)

# **Technical Assistance Services Funded by HUD**

Aberdeen Neighborhood Housing Services provides pre-purchase counseling for potential homebuyers, default and foreclosure counseling, Home Equity Conversion Mortgage counseling and rental counseling.

# **Area Served**

**Grays Harbor County** 

# **Contact Information**

Billie MacFarlane, Executive Director Aberdeen Neighborhood Housing Services 710 E. Market Street PO Box 407 Aberdeen, WA 98520 Phone: (360) 533-7828

Fax: (360) 533-782

Email: anhs@aberdeen-nhs.com

Web: aberdeen-nhs.com

# **AIDS Housing of Washington**

#### **Organization Description**

AIDS Housing of Washington (AHW) was founded in 1988 specifically to build Bailey-Boushay House, the nation's first newly constructed nursing facility and day health program designed to serve people living with HIV/AIDS. Since opening in 1992, Bailey-Boushay House has served over 2,000 individuals in the nursing facility and day health program. In the twelve years since its founding, AHW's mission and activities have changed and expanded to respond to the shifting housing and support service needs of people impacted by the AIDS epidemic. In 1993, AHW launched its National Technical Assistance Program, which now provides a range of planning, publishing, conference, and consulting services to agencies and communities, large and small, across the country seeking to develop and expand AIDS housing resources. The mission of AIDS Housing of Washington is to increase the quality and quantity of AIDS housing resources in the United States.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Housing Opportunities for Persons with AIDS TA

#### **Technical Assistance Services Funded by HUD**

AHW's National Technical Assistance Program activities fall into four primary categories:

- Consultations to HIV/AIDS residences, rental assistance programs, support service providers and low-income housing developers on such issues as program planning, organizational capacitybuilding, forging partnerships, housing development, financing, building operations, support service delivery and evaluation.
- Community-based needs assessments and multi-year AIDS housing plans for affected cities, states and regions.
- HIV/AIDS housing publications, database research, public education and information dissemination, including a World Wide Web site.
- Provider conferences, workshops, and trainings, including the National HIV/AIDS Housing Conference and National HOPWA Formula Grantees Meeting.

In the State of Washington AHW receives funding from the Department of Community, Trade and Economic Development's HOPWA formula grant to:

- assist regions of the state outside King and Snohomish Counties with needs assessment and
  planning to meet the housing needs of people living with HIV/AIDS and their families; and
- provide technical assistance and training to increase the expertise and capacity of AIDS housing organizations throughout the state to deliver appropriate housing and supportive services to eligible consumers

Funding for comparable activities in King and Snohomish Counties is provided through the City of Seattle's HOPWA formula award. AHW is also able to leverage resources developed and provided under its HOPWA and McKinney CD-TA awards.

# **Area Served**

Nationwide

# **Contact Information**

Terra Chen, Resource Specialist AIDS Housing of Washington 2025 First Avenue, Suite 420 Seattle, WA 98121

Phone: (206) 448-5242, ext. 3172

Fax: (206) 441-9485

Email: terra@aidshousing.org Web: http://www.aidshousing.org

# Coalition of Responsible Disabled

#### **Organization Description**

An Independent Living Center, The Coalition of Responsible Disabled (CORD) is a non-profit membership organization dedicated to improving the quality of life and self-determination of persons of disability. CORD's primary goal is that of promoting Independent Living.

Services provided are based on the participant's unique needs. Independent Living Counselors work with each participant to develop a plan according to that individual's desires. Services available through CORD may include: Advocacy, Independent Living Skills Training, Peer Counseling, Living Arrangements, Attendant Care Recruitment and Management, Assistive Technology, information and referral on disability issues as well as a one time only rent or deposit program for people with mental illness. Protective Payee Services are also available.

Any individual with a physical, cognitive, sensory or mental disability which interferes with their ability to function independently in their family or community or who has a reasonable expectation that Independent Living services will help improve their ability to function independently in their family or community may benefit from services offered by CORD.

# Current Technical Assistance Contracts with HUD in Washington State

Fair Housing Initiatives Program

#### **Technical Assistance Services Funded by HUD**

CORD, in conjunction with its subcontractors the ARC of Washington (statewide), the Fair Housing Center of South Puget Sound (Tacoma), the Northwest Fair Housing Alliance (Spokane) and the Tacoma Area Coalition of Individuals with Disabilities (Tacoma), provides education, outreach and training in fair housing laws and refers complaints of alleged discrimination to fair housing enforcement organizations. The activities included in CORD's FHIP grant are:

- dissemination of fair housing information in an updated, accessible format targeted at the disabled community statewide, using every available public, no-cost resource for production of this information;
- training designated staff, volunteers and board members of advocacy and self-help organizations and group, as well as state and local agencies, to identify potential or actual fair housing violations;
- using established networks of disability rights organizations to identify specific housing concerns of their clients and to seek input regarding the most effective methods of communicating with their constituents;
- establishing or refining and expanding existing fair housing complaint data and case files to create a
  comprehensive picture of the nature and extent of housing discrimination against persons with
  disabilities, for the use and education of elected officials, administrators and the public at large.

## **Area Served**

Washington State

#### **Contact Information**

Linda Schappals-McClain, Executive Director CORD 612 N. Maple Spokane, WA 99201

Phone: (509) 326-6355 Fax: (509) 327-2420 Email: elecord@triax.com

Web: http://www.tincan.org/~cord/

#### **Common Ground**

#### **Organization Description**

Common Ground is a non-profit consulting firm specializing in low-income and special needs housing development. Since 1980, Common Ground has assisted in the development of over 2,500 units of housing. Their portfolio includes transitional and permanent housing projects, many offering supportive services to meet the special needs of the residents. They create a variety of homes, including multifamily rental units, adult family homes and homes for ownership. They offer a range of services to non-profit and community-based organizations, church affiliated groups, housing authorities, and local governments across the State. Common Ground does not own or manage housing directly.

Common Ground has been a major provider of technical assistance for HUD since 1993. In 1998, they received the largest allocation of HUD Community Planning and Development technical assistance dollars in Washington state (\$1.1 million). These HUD resources enable Common Ground to expand the support they provide to non-profit organizations, housing authorities and local governments. Through these funds, Common Ground provides a variety of planning and program development services to local governments and housing authorities, capacity building/organizational development services for non-profit organizations, and real estate development services for eligible sponsoring organizations.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Development Block Grant TA Community Housing Development Organization TA HOME TA McKinney Act Homeless Assistance Programs TA

# **Technical Assistance Services Funded by HUD**

Common Ground staffs and informational hotline on HUD program regulations and provides both direct technical assistance and training sessions. The direct TA targets the needs of the following groups:

- sponsors of troubled projects funded by the Supportive Housing Program;
- sponsors planning projects that are eligible for SHP, HOME, or CDBG funding;
- · local and statewide continuum of care planning groups;
- · CDBG entitlement communities;
- Community Housing Development Organizations;
- potential Community Housing Development Organizations

Common Ground provides training on application procedures and regulations for the Supportive Housing Program, Community Development Block Grant program and the HOME. In addition, Common Ground has been working with other providers on the Educational Institute for Farmworker Housing, an intensive, hands-on learning experience for providers and potential providers of farmworker housing.

# Area Served

Washington State

#### **Contact Information**

Lynn Davison, Executive Director Common Ground 110 Prefontaine Place S, #504 Seattle, WA 98104-2626 Phone: (206) 461-4500 Toll free: (800) 799-2153

Fax: (206) 461-3871

Email: lynnd@commongroundwa.org Web: http://www.commongroundwa.org

Jan Neidig-Leeper, Senior Housing Developer Common Ground 1022 West Shannon

Spokane, WA 99205 Phone: (509) 327-0774 Fax: (509) 327-8826 Email: jleeper@iea.com

# **Community Health Center La Clinica**

# **Organization Description**

Community Health Center La Clinica is a private, non-profit, tax deductible 501(c)(3) agency. Their mission is to provide high quality, effective, and affordable health care and other associated services in a compassionate and culturally sensitive manner to all people without prejudice to race, color, creed or economic status.

La Clinica provides primary medical care which is medical care to children, teenagers, adults and senior citizens. The scope of services range from simple ear aches to minor surgical procedures. La Clinica uses pediatricians, family practitioners, internists and allied health professionals to provide these services. La Clinica doctors also provide prenatal care and deliver babies in local hospitals.

CHC La Clinica also offers dental services, behavioral health care, housing assistance, and social services. Other programs include:

- The Mutual Self Help Housing program began in 1993. Program participants form the group that
  works on one another's house under the guidance of an experienced carpenter. Eighty-eight homes
  have been completed in Benton City, Basin City, Connell, Grandview, Kennewick, Pasco and
  Sunnyside. Sixteen homes are presently in progress in Grandview and Kennewick.
- The Social Service Department provides Medicaid application assistance, food stamp application, outreach to inform families (including migrant farm workers) of La Clinica's services, limited transportation to health services, and referral to other service agencies.
- La Clinica's First Steps Program offers a broad array of services to support pregnant women and
  infants to age one. Services include obstetric care, maternity case management for high-risk
  women, classes, childcare and transportation for maternity appointments. Specialized substance
  abuse treatment is also available.
- The WIC program is a supplemental food program, which provides free nutritious foods, nutrition
  and health information to pregnant/breastfeeding women, infants and young children.

# Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

# **Technical Assistance Services Funded by HUD**

Community Health Center La Clinica provides comprehensive housing counseling services. The following services are provided: pre-rental counseling, tenant/landlord problems, eviction, homelessness, home-ownership, rehabilitation and home improvement, rental delinquency, mortgage default counseling, pre-foreclosure counseling, referrals to community resources, money management, Home Equity Conversion Mortgage-reverse equity, and first time home buyers seminars.

#### **Area Served**

Adams, Benton, Chelan, Columbia, Franklin, Garfield, Grant, Kittitas, Walla Walla, and Yakima Counties

#### **Contact Information**

Betsy Palma Community Health Center La Clinica 515 W Court St. Pasco, WA 99301 Phone: (509) 547-2204

Fax: (509) 546-2166 Email: chchouse@3-cities.com

Web: http://www.scm-ae.com/client/laclinica.htm

# **Community Housing Resource Center**

# **Organization Description**

The mission of the Community Housing Resource Center (CHRC) is to provide educational services that assist people pursuing homeownership or having-housing-related issues to become self-determining in accomplishing their goals. The organizational vision is of a community with stable neighborhoods including affordable housing, children remaining in one school, pride of homeownership and community involvement and pride.

The objectives of the CHRC are:

- to provide a broad range of educational programs supporting homeownership to people of all segments of the community;
- to support the development of homeownership options for low to moderate income families in Southwest Washington;
- to increase the percentage of homes occupied by owners within Southwest Washington;
- to advocate for policies and programs that increase affordable housing availability.

# Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

# Technical Assistance Services Funded by HUD

Community Housing Resource Center provides home ownership education and counseling assistance to all segments of the community with emphasis being placed on the underrepresented. CHRC promotes the maintenance and improvement of home ownership and rental housing which will foster active and livable neighborhoods. They facilitate an increase in the number of home ownership options for low and moderate income families within Clark County. CHRC will be advocates for policies and programs that increase affordable housing availability. The programs include information and referral, pre-purchase counseling, homeownership classes, a home buyers club, employee assistance and realtor education.

#### **Area Served**

Clark, Cowlitz, Lewis, Pacific, Skamania and Wahkiakum Counties

## **Contact Information**

Ann Blaker Community Housing Resource Center 5212 NE St. Johns Rd. Suite B P.O. Box 6248 Vancouver, WA 98668-6248 Phone: (360) 690-4496 Fax: (360) 694-6665

Email: ablaker@pacifier.com

# **Creative Housing Solutions**

# **Organization Description**

Creative Housing Solutions (CHS) has over 30 years experience in Federal and State funded housing programs. They are Washington State certified housing consultants, and are very knowledgeable in the area of Federal program funding regulations and requirements. CHS has authored successful grants, and innovative housing programs and concepts. CHS is a nationally recognized leader in the housing industry, as well as being WMBE certified.

CHS offers staff training, regulation research and advisement, program design, project implementation, housing assessment, housing condition surveys, financial packaging, organizational meetings, as well as agency liaison services.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Development Block Grant TA HOME TA

#### **Technical Assistance Services Funded by HUD**

Creative Housing Solutions provides TA in the following areas:

- Training on CDBG and HOME program regulations for CDBG entitlement communities and HOME participating jurisdictions;
- Evaluation and assistance on specific projects;
- Evaluation of local Community Housing Development Organization capacity building needs and assistance as necessary;
- Formation of Continuum of Care network;
- Evaluation of local HOME consortium activities.

#### **Area Served**

Kennewick, Pasco, Richland, Yakima

# **Contact Information**

Dixie Kracht Creative Housing Solutions 8 East Washington Ave., Suite 110 Yakima, WA 98903

Phone: (509) 454-2668 Fax: (509) 469-7627 Email: dlk@ixpnet.com

# **Development Training Institute**

#### **Organization Description**

The Development Training Institute (DTI) is designated by the U.S. Dept. of Housing and Urban Development as a HOME and CHDO technical assistance provider in 31 HUD field office areas. DTI has been providing HUD HOME, CHDO, and CDBG training and technical assistance for 9 years, and has been serving the community development industry for 19 years with the training and capacity building necessary for strong and effective community revitalization.

DTI, a national non-profit, began in 1981 with a single national program to train neighborhood organizers to be successful community developers. Subsequently, DTI has created dozens of local training efforts, often in partnership with others, including local intermediaries. Today DTI is recognized as the nation¹s premier trainer of community development corporation leaders. Over time DTI has expanded its services to teach community development skills to individuals in financial institutions, corporations, philanthropic organizations and government agencies.

# **Current Technical Assistance Contracts with HUD in Washington State**

Community Housing Development Organization TA

#### **Technical Assistance Services Funded by HUD**

The Development Training Institute provides training and technical assistance to centered around HOME financed affordable housing production, in order to help HOME Participating Jurisdictions (PJs) maximize their HOME allocations, build the capacity of Community Housing Development Organizations (CHDOs), assist both PJs and CHDOs achieve their affordable housing goals, and to develop the growth of community building in small cities, towns and rural areas.

The training sessions last 2-4 days and cover such topics as Project Development Introduction, Project Development, Advanced Project Development, and Board Training. At these sessions, DTI staff and consultants use lectures, written material, role playing, small group discussions, and case studies to teach general concepts and issues relevant to affordable housing development. Between sessions DTI consultants provide on-site technical assistance to individual participants and their organizations. This TA supplements information taught at the trainings, translates the training case studies into actual circumstances and assists the participants to advance to the next level in preparation for subsequent training sessions.

For on-site technical assistance, a TA providers are chosen based on their technical expertise and the needs of the organizations. Usually one or more visits are included, as well as some off-site time during which the providers correspond with the TA recipients by telephone, email or mail.

# **Area Served**

Washington State

#### **Contact Information**

Roger L. Jones, Senior Vice President The Development Training Institute 2510 St. Paul St. Baltimore, MD 21218-4510 Phone: (410) 338-2512, ext. 127

Fax: (410) 338-2751

Email: rjones@dtinational.org Web: http://www.dtinational.org

# **Enterprise Foundation**

# **Organization Description**

The Enterprise Foundation is dedicated to bringing lasting improvements to distressed communities. Enterprise is a national, non-profit housing and community development organization. It was launched in 1982 by Jim and Patty Rouse. Since then, Enterprise and its related organizations have raised and leveraged \$3.4 billion and helped to create more than 107,000 homes affordable to low-income Americans and to place more than 31,000 people in jobs.

The Foundation's mission is to see that all low-income people in the United States have the opportunity for fit and affordable housing and to move up and out of poverty into the mainstream of American life. In order to achieve that mission, Enterprise strives to:

- build a national community development movement,
- · demonstrate what is possible in low-income communities, and
- communicate and advocate for what works in community development.

Enterprise cultivates, collects, and disseminates expertise and resources to help communities across the United States successfully improve the quality of life for low-income people.

# **Current Technical Assistance Contracts with HUD in Washington State**

National Community Development Initiative

#### **Technical Assistance Services Funded by HUD**

The Enterprise Foundation's Northwest Regional office assists community-based organizations and local institutions to rebuild their communities. Enterprise helps to build the capacity of local community development organizations through operating support grants, training, technical assistance, and technological improvements.

- Operating Support and Technical Assistance/Training. Enterprise partners with local and state
  governments, foundations and corporations to form collaboratives that provide on-going operating
  support to build strong community-based non-profit organizations. The stable base of multi-year
  operating grants, technical assistance and training programs enhances the ability of these
  organizations to undertake affordable housing development, economic development, child care
  activities and other community asset-building activities. These collaboratives are the Portland
  Neighborhood Development Support Collaborative, the Oregon Community Development
  Collaborative, the Utah Capacity Building Collaborative, and the Neighborhood Partnership Fund
  Training Consortium.
- The Community Development Forum is an internet-based locus of information and tools designed
  for community development practitioners in the Northwest. The Forum will enable participants to
  access and disseminate information efficiently, exchange ideas among a broad base of similar
  organizations and utilize the latest technological tools to build a network of community development
  practitioners.

# **Area Served**

Nationwide

#### **Contact Information**

Michael Andrews Enterprise Foundation 1020 SW Taylor Avenue, Suite 800 Portland, OR 97205 HUD's Washington State Technical Assistance Resources Directory List of TA Providers

Phone: (503) 223-4848 Fax: (503) 223-8955

Email: mandrews@enterprisefoundation.org Web: http://www.enterprisefoundation.org/

#### Fremont Public Association

#### **Organization Description**

The Fremont Public Association (FPA) was established in 1974 to address hunger, poverty and high unemployment in the Fremont neighborhood and Seattle's north end. FPA is a tax-exempt charity under section 501(c)(3) of the Internal Revenue Code. Initially funded through the federal Model Cities Program, FPA's first services included a food bank, a clothing bank and an employment program, primarily "staffed" by volunteers. When the Model Cities Program was discontinued in 1975, FPA's Board of Directors raised local funds to continue these vital services for low-income people and the community.

In the late 1970s, the FPA pioneered curb-side recycling in Seattle, provided home repair and weatherization services, sponsored community arts projects and continued providing emergency services to people in poverty. Over the years, as the scope and complexity of poverty have increased, so too have the range and breadth of FPA's services, as well as its capacity to build coalitions and to provide community-wide leadership. Some of FPA's accomplishments during that time include:

- Acquired and renovated a 31 unit apartment building to create the Broadview Emergency Shelter shelter and transitional housing programs for homeless women and children;
- Helped organize the Human Services Coalition, over 80 agencies working together to ensure adequate local, state & federal funding to address programs for people in need;
- Created the Community Voice Mail Program;
- Sponsored implementation of the Health Care for the Homeless Project in Seattle;
- Created over 1,000 units of affordable housing through the affiliated Low Income Housing Institute;
- Provided leadership for the Sand Point Community Housing Project, which is creating 100 units of transitional housing for families at the former Sand Point Naval Base; and
- Established Seattle's first "super pantry", a program combining emergency food with a family resource center.

# Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

## **Technical Assistance Services Funded by HUD**

Fremont Public Association provides comprehensive housing counseling services. Specific services include landlord-tenant counseling and eviction prevention, mortgage foreclosure counseling and prevention, and reverse equity mortgage counseling. Additionally, they provide pre-purchase and post purchase counseling. They also conduct outreach events.

HUD's Washington State Technical Assistance Resources Directory List of TA Providers

## **Area Served**

King, Island, San Juan, Skagit, Snohomish, and Whatcom Counties

## **Contact Information**

Gretchen Bruce Fremont Public Association 1501 N. 45th St. Seattle, WA 98103 Phone: (206) 694-6764

Fax: (206) 694-6777 Email: gretchenb@fremontpu

Email: gretchenb@fremontpublic.org Web: http://www.fremontpublic.org/

## **Housing Assistance Council**

#### **Organization Description**

A non-profit corporation headquartered in Washington, D.C., the Housing Assistance Council (HAC) has been helping local organizations build affordable homes in rural America since 1971. HAC emphasizes local solutions, empowerment of the poor, reduced dependence and self-help strategies. HAC assists in the development of both single- and multifamily homes and promotes homeownership for working low-income rural families through a self-help, "sweat equity" construction method. The Housing Assistance Council offers services to public, non-profit and private organizations throughout the rural United States. HAC also maintains a special focus on high-need groups and regions: Indian country, the Mississippi Delta, farmworkers, the Southwest border colonias and Appalachia.

#### HAC provides the following services:

- Loans for project start-up costs to community-based housing sponsors.
- Technical Assistance to organizations and developers improving low-income rural housing.
- Research and Information, including a biweekly newsletter, a quarterly magazine, research reports and technical manuals, and a rural housing resource center.
- Training workshops, emphasizing housing development, financing, construction and non-profit management. HAC also convenes the National Rural Housing Conference.
- Rural Housing Services, Inc., a subsidiary which creates and co-owns low-income housing projects.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Rural Capacity Building Initiative (National Community Development Initiative subcontractor) Rural Housing Research and Technical Assistance

#### **Technical Assistance Services Funded by HUD**

The Housing Assistance Council offers assistance to those involved in the improvement of housing conditions for low-income residents in the rural United States. Most of this help goes to local governments, private developers, and non-profit organizations. HAC's aid takes many forms: via e-mail, telephone, on-site consultations, fax, mail and publications, training and conferences.

HAC's technical assistance and training services fall into five broad categories:

- analysis of project feasibility, including requirements related to property acquisition, housing construction or repair, and environmental regulation;
- assistance in the preparation and review of loan and grant applications;
- assistance with eligibility and processing requirements for federal, state and other housing programs;
- information and publications on topics that affect rural housing. Included are detailed technical guides to housing programs and resources; and
- special initiatives focused on particular areas or events.

#### **Area Served**

Nationwide (rural areas)

#### **Contact Information**

Joe Belden, Deputy Executive Director Housing Assistance Council 1025 Vermont Ave., NW, Suite 606 Washington, DC 20005

Phone: (202) 842-8600 Fax: (202) 347-3441 Email: joe@ruralhome.org Web: http://www.ruralhome.org Susan Peck, Director of Western Office Housing Assistance Council 131 Camino Alto, Suite D Mill Valley, CA 94941 Phone: (415) 381-1706

Fax: (415) 381-0801 Email: susan@ruralhome.org

## **ICF Consulting**

#### **Organization Description**

ICF Consulting is one of the world's leading consulting firms assisting clients in managing the world's natural, physical, economic, and community resources in a sustainable way. The firm helps clients optimize energy resources, meet environmental challenges, foster economic and community development, enhance transportation policy and projects, and manage information technology resources. ICF Consulting's clients include firms in the energy and utility industries, all levels of government in the United States, and national and multilateral organizations throughout the world.

ICF Consulting provides a wide range of consulting services main business areas: environment, energy, economic and community development, and transportation. Within these functions, the firm offers advisory services and proprietary information products that assist clients in strategy and policy analysis, project implementation, and evaluation. ICF Consulting has helped a broad range of public and private clients improve their performance and organizational effectiveness by providing training, facilitation, and conference planning services. In addition, ICF Consulting has conducted a diverse range of research and analyses for its clients. Their publications include a newsletter to its customers, as well as articles and original research for journals and other publications.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Planning and Development Training Institute Neighborhood Networks Regional Technical Assistance Project

## **Technical Assistance Services Funded by HUD**

ICF Consulting provides direct technical assistance and training in support of HUD-funded housing and community development programs. In addition to developing course materials and handling all logistics for training sessions, ICF Consulting has helped structure improved management systems, restructured program procedures, negotiated final agreements, and overhauled program designs. The clients have included HOME, CDBG, and Supportive Housing Program grantees, owners of HUD-assisted housing, and Tribally Designated Housing Entities. ICF has developed a number of training modules in conjunction with HUD, which are offered periodically at different locations across the country. These have covered such topics as HOME and CDBG regulations, Uniform Relocation Act compliance, economic development neighborhood networks, and lead-based paint regulations.

#### **Area Served**

Nationwide

#### **Contact Information**

HUD Training Information Line ICF Consulting 9300 Lee Highway, Office 1107 Fairfax, VA 22031-1027

Phone: (703) 934-3392 Fax: (703) 934-3260

Email: consultweb@icfconsulting.com Web: http://www.icfconsulting.com

Ramona J. Burks, Vice President ICF Consulting 1209 141st Place NE Bellevue, WA 98007

Phone: (425) 747-6863 Fax: (425) 653-3026

Email: rburks@icfconsulting.com

## IHA Management Systems, Inc.

## **Organization Description**

IHA Management Systems, Inc. (IHAMS) is a private consulting company that specializes in Indian housing issues. Among the services they provide are:

- strategic planning
- organizational planning and analysis
- inspector certification
- · electrical blueprint reading
- · hands on maintenance
- occupancy inspection
- blueprint reading
- business & report writing
- construction meeting

- contract administration
- environmental reviews
- grammar skills
- maintenance supervisors
- pre-construction planning
- preventive maintenance
- procurement
- relocation
- secretarial

## **Current Technical Assistance Contracts with HUD in Washington State**

Title VI Loan Guarantee Capacity Building Grant

## **Technical Assistance Services Funded by HUD**

IHA Management Systems, Inc., provides capacity building assistance to potential applicants for Title VI Loan Guarantees. IHAMS provides eligible tribes and Tribally Designated Housing Entities (TDHEs) with assistance in:

- application preparation;
- evaluation;
- capacity building;
- training;
- · project monitoring.

As the pass-through agent, IHAMS will distribute grant funds to tribes and TDHEs for eligible costs directly related to the Title VI program.

Through its contract with HUD, IHAMS will also assist Tribes and TDHEs in developing creative financing opportunities such as:

- issuing tax-exempt and taxable bonds;
- · establishing of consortiums or trusts for borrowing/lending or for pooling loans;
- securing Rural Development grants and loans;
- · pursuing State-Administered housing and economic development grant;
- low-income housing tax credits.

#### **Area Served**

Nationwide

#### **Contact Information**

Chuck Merritt, President IHA Management Systems, Inc. 16042 N. 32nd St., Suite B1 Phoenix, AZ 85032

Phone: (602) 482-0115 ext. 225 or 226

Fax: (602) 485-1015

Email: ihams@ix.netcom.com Web: http://www.ihams.com

## **Impact Capital**

#### **Organization Description**

Impact Capital provides funding and organization support to non-profit and public organizations initiating affordable housing and community economic development projects benefiting low-income people throughout Washington State. Impact Capital represents a consolidation of three existing Washington State non-profit intermediaries — the Washington Community Development Loan Fund, the Puget Sound Local Initiatives Support Corporation and the Seattle Community Development Collaborative. Through consolidated delivery systems, Impact Capital provides predevelopment loans (risk capital), interim financing, training programs, capacity building grants and management for operating support grants to community development corporations. In addition to these products and services, the newly created Washington Community Investment Fund provides five additional types of real estate based loans. These loans include Acquisition Bridge Loans, Phase II Predevelopment Loans, Commercial TI Loans and Section 8 Rent Guarantee Loans and Section 8 Preservation Subordinated Loans.

Impact Capital has offices located in Seattle and Spokane, to serve the statewide non-profit community, rural and urban. The organization is governed by a geographically and professionally diverse Board of Directors and works in conjunction with the national office of the Local Initiatives Support Corporation.

## **Current Technical Assistance Contracts with HUD in Washington State**

Community Housing Development Organization TA

HOME TA

National Community Development Initiative (subcontract)

#### **Technical Assistance Services Funded by HUD**

Since 1994, the Impact Capital has administered CHDO TA and HOME TA grants to help communities and organizations develop affordable housing units. Impact Capital works with both CHDOs and other non-profits to assess their needs, prepare a scope of assistance, identify training opportunities and provide direct one on one technical assistance. TA is provided by both staff and outside consultants.

Impact Capital also provides scholarship assistance to non-profits to attend community development skill-building training sessions. These trainings are focused on three primary areas: housing development (including finance, construction management, and topics related to the development process); asset management (concerned with the responsibilities and duties of all levels of the organization from resident managers to Executive Directors and board members); and organizational development (addressing issues related to boards, management systems, and staff development).

Impact Capital participates in two statewide TA initiatives. The CHDO Pilot Program offers intensive assistance to create new and expand existing CHDOs in underserved counties in the state. The Farmworker Housing Infrastructure Program addresses the severe need of farm labor housing in rural farming communities by increasing the capacity and accelerating the development of housing units.

#### **Area Served**

Washington State

#### **Contact Information**

Melora Battisti Hiller, Program Officer Impact Capital 1305 Fourth Ave., Suite 906 Seattle, WA 98101 Phone: (206) 358-0238

Toll free: (800) 336-0679, ext. 7

Fax: (206) 358-1101

Email: melora@impactcapital.org

Terri Symbol, Program Officer Impact Capital 203 N. Washington, Suite 305 Spokane, WA 99201 Phone: (509) 456-8088 Toll free: (800) 709-8088

Fax: (509) 456-8350

Email: terri@impactcapital.org

Web: http://www.impactcapital.org

## **Institute for Community Economics**

#### **Organization Description**

The Institute for Community Economics (ICE) is a national non-profit organization that provides technical assistance and financing to community-based organizations working to perpetually preserve affordable access to land and housing, primarily in low-income areas. Priority for technical assistance is given to community land trusts, limited equity housing cooperatives, mobile home cooperatives and other non-profit housing development organizations.

ICE designed the Community Land Trust (CLT) model for land and housing preservation in 1967 and currently offers start-up assistance to new CLTs and coordinates a network of more than 90 CLTs operating in 23 states. Technical assistance to both urban and rural groups includes on-site visits, regional seminars and written information focusing on community organizing, incorporation, application for tax-exempt status, property acquisition and development, financing, lease arrangements and negotiations with public agencies.

ICE operates a revolving loan fund (capitalized at \$9.6 million) that accepts loans from socially motivated individual and institutional investors. These loans provide short-term, low cost financing primarily for limited equity housing development. Since 1979, the ICE Revolving Loan Fund has placed more than \$15 million in loans to several hundred innovative projects in 26 states. The loans have a loss write-off of .02% and no losses to investors. ICE also provides start-up assistance to developing local and regional community development loan funds.

## Current Technical Assistance Contracts with HUD in Washington State

Community Housing Development Organization TA

## **Technical Assistance Services Funded by HUD**

The Institute for Community Economics provides intensive capacity-building assistance, training sessions, instructional materials, and web site development to existing and potential Community Housing Development Organizations that operate as Community Land Trusts. The capacity-building assistance is designed to assist in the formation of new CLTs, the planning of new CLT projects, the accessing of HOME funds and the development of housing units. ICE provides an introductory two-day training on the community land trust model. The instructional materials include a 35-minute video, "Homes and Hands: Community Land Trusts in Action", a CLT study guide and a legal manual on CLTs. ICE also is putting together a Community Land Trust web site.

#### **Area Served**

Nationwide

#### **Contact Information**

Carol Lewis, Director of Technical Assistance Institute for Community Economics, Inc. 57 School St.

Springfield, MA 01105-1331 Phone: (413) 746-8660 Fax: (413) 746-8862

Email: ICETA@aol.com
Web: http://www.iceclt.org/

Jeff Yegian, Technical Assistance Provider Institute for Community Economics, Inc.

230 Francis St. Longmont, CO 80501 Phone: (303) 554-1712 Fax: (303) 554-1712

Email: WesternICE@aol.com

## King County Office of Civil Rights Enforcement

#### **Organization Description**

King County Office of Civil Rights Enforcement (OCRE) investigates and resolves complaints of discrimination, provides education, and offers other assistance in the following areas:

- Fair Housing (non-discrimination in housing)
- Fair Employment (non-discrimination in employment)
- Public Accommodations (non-discrimination in places of business which serve the public, such as restaurants, hotels, department stores, etc.)

In enforcing these ordinances, OCRE works as impartial fact-finders. OCRE does not represent any party.

OCRE works to ensure that King County government programs, facilities, and services are accessible to people with disabilities. People with disabilities who feel they have not been able to access such services may contact OCRE to get information about their rights under various disability laws, referral to other resources for information and advocacy, or to file a grievance.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Fair Housing Assistance Program

#### **Technical Assistance Services Funded by HUD**

The King County Office of Civil Rights Enforcement uses its FHAP grant to take in and process complaints for alleged violations of the Fair Housing Act and the King County Fair Housing Ordinance, KC Code Chapter 12.20. They also use FHAP to fund education and outreach efforts, including:

- Quarterly publication: WA State Housing Update
- Fair Housing Magnets with agency names
- Fair Housing Bookmarks
- · Fair Housing Poster and display set up
- Events: Luncheon, reception, training for Attorneys
- Quarterly joint housing provider training
- Fair Housing Toolkit for other jurisdictions, including a variety of fair housing resources
- · Development of the fair housing website
- Brochures
- Annual report for the Office
- Printing of managers resource book
- Setting up and advertising additional trainings out in the communities OCRE serves
- Attendance at the Trends trade show in the fall or Winter

## **Area Served**

King County

#### **Contact Information**

Ms Karen Buehler Office of Civil Rights Enforcement King County Courthouse 516 Third Avenue, Room E-224 Seattle, WA 98104-2312

Phone: (206) 296-7592 TTY: (206) 296-7596 Fax: (206) 296-4329

Email: Civil-Rights.OCRE@metrokc.gov Web: http://www.metrokc.gov/dias/ocre/

#### **McAuley Institute**

#### **Organization Description**

McAuley Institute is a national, non-profit housing organization founded by the Sisters of Mercy. McAuley provides state-of-the-art technical assistance and financial resources to grassroots organizations that work to expand housing and economic opportunities for low-income women and their families.

McAuley is staffed by experienced community development professionals. Nearly all of the initiatives McAuley supports involve multiple partners - including churches and other faith-based congregations, community-based groups, banks and corporations, government agencies, universities, hospitals and civic associations.

Over the past 15 years, McAuley has worked with more than 2,100 groups and loaned over \$12.3 million at below-market interest rates. These funds have leveraged over \$103 million of total development in low-income neighborhoods. Loans and technical assistance from McAuley have helped to create more than 4,300 units of affordable housing in 48 states and the District of Columbia.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Housing Development Organization TA

#### **Technical Assistance Services Funded by HUD**

McAuley provides technical assistance and training to women-led, women-serving and small, emerging organizations to help them initiate or maintain community-based housing development that meets the needs of low-income women and families. McAuley's experienced housing development specialists are available for planning retreats, board and staff training sessions and other working or problem-solving meetings.

McAuley can help new and emerging CHDOs:

- increase the effectiveness of their board;
- set priorities and develop strategies;
- train staff;
- negotiate successful transitions in leadership;
- assess the needs of your neighborhood;
- increase local and regional leadership--especially that of women;
- build partnerships that focus on Building Healthier Communities strategies;
- use federal, state and local funding streams;
- create a realistic and comprehensive workplan;
- · acquire property;
- complete financial packaging;
- negotiate contracts with builders, architects and other vendors;
- develop and implement a comprehensive and diverse fund-raising plan.

#### Area Served

Nationwide

#### **Contact Information**

Fred Gervasi, Housing & Community Development Director McAuley Institute 8300 Colesville Road Silver Spring, MD 20910 Phone: (301) 588-8110

Fax: (301) 588-8154

HUD's Washington State Technical Assistance Resources Directory List of TA Providers

Email: fgervasi@mcauley.org Web: http://www.mcauley.org/

## **National American Indian Housing Council**

## **Organization Description**

Founded in 1974, the National American Indian Housing Council is a national 501(c)(3) corporation, with membership of over 220 members and tribal housing entities. NAIHC promotes, supports, and upholds tribes and tribal housing agencies in their efforts to provide culturally-relevant, decent, safe, sanitary, and affordable housing for native people in American Indian communities and Alaska native villages.

NAIHC is the only Native American non-profit organization devoted exclusively to Indian housing. NAIHC provides:

- · training in many areas of Indian housing management
- on-site technical assistance to Indian housing professionals
- research and informational services

#### **Current Technical Assistance Contracts with HUD in Washington State**

Native American Housing Research and Technical Assistance

#### **Technical Assistance Services Funded by HUD**

NAIHC provides on-site technical assistance free of charge at the request of any tribe or tribal housing entity. NAIHC staff also host training sessions at regional association meetings, upon request. This assistance can cover the fundamentals of Indian housing management and financial accountability; preparation of operating budgets, review of staffing and personnel policies, and organizational structure; assessments of financial management and control functions including bookkeeping, computers, and computer software; and help with Indian Housing Plans and Annual Performance Reports.

NAIHC offers training for tribes, tribal housing entity staff and others, seeking to develop courses that meet the needs of housing professionals. These trainings are provided regionally and at the annual convention. The courses include:

- Introduction To Indian Housing Management
- Fiscal Management
- Low-income Housing Tax Credit Financing
- Tax Exempt Bond Financing
- Home Buyer Education Training
- Housing Development & Modernization Under NAHASDA
- Procurement & Contract Administration
- Resident Services Program Training
- Maintenance Management
- Admission & Occupancy Program Management
- Personnel & Supervisory Management

#### **Area Served**

Nationwide

#### **Contact Information**

Michelle Burchick National American Indian Housing Council 900 Second St., NE, Suite 305 Washington, DC 20002 Phone: (202) 789-1754

Toll free: (800) 284-9165

Kermit C. Mankiller, Training Specialist National American Indian Housing Council Route 1, Box 157 Lapwai, ID 83540

Phone: (208) 843-5928 Fax: (208) 843-5929 HUD's Washington State Technical Assistance Resources Directory List of TA Providers

Fax: (202) 789-1758 Email: kmankiller@naihc.net

Email: mburchick@naihc.net Web: http://www.naihc.indian.com/

## **National Center for Appropriate Technology**

## **Organization Description**

The National Center for Appropriate Technology (NCAT), established as a non-profit corporation in 1976, works to find solutions that use local resources to address problems that face all Americans, especially society's most disadvantaged citizens. Through more than 20 years of service, NCAT's work has grown from addressing the immediate energy needs of low-income people to promoting a wide array of sustainable technologies and technology transfer, including nationally-recognized work in energy and resource efficiency and sustainable agriculture.

NCAT has helped individuals, communities, government agencies, non-profits and others with appropriate technology and sustainable development issues by providing the expertise for a broad range of programs and projects, including the following:

- Creating and operating national information clearinghouses on energy efficiency and renewables, sustainable agriculture, and low-income energy;
- Developing Internet websites on sustainable community development;
- Assisting public housing authorities with energy conservation;
- Preparing environmentally safe integrated pest management plans for farms and wildlife refuges;
- · Researching wind and solar development potential on Native American lands

# Current Technical Assistance Contracts with HUD in Washington State HOME TA

#### **Technical Assistance Services Funded by HUD**

NCAT is a new TA provider with HUD, and is still implementing its initial programs. They expect them to be fully operational by fall 2000.

Under the HOME TA contract, NCAT will work with organizations using HOME funds in new construction and major remodels on incorporating environmentally friendly technologies into their building plans. The goal is to assist owners and operators of multifamily housing in decreasing utility costs, conserving natural resources through material efficient construction, and improving occupant health and comfort. As a part of this project, NCAT will offer a toll free hotline for HOME recipients seeking assistance and a comprehensive web site highlighting resource efficient design.

The Utility Management Clearinghouse is funded by a separate HUD grant. The project's purpose is to provide technical assistance in the area of energy and water usage reduction to public and tribal housing authorities, and assisted housing managers and owners for their multifamily building stock. Working with housing authorities, the project targets multifamily buildings offering the highest savings potential and assists in developing a comprehensive plan for energy and water use reduction. As a part of this project, NCAT will offer a toll free hotline for public housing authorities and a comprehensive web site.

#### **Area Served**

Nationwide

#### **Contact Information**

Dale Horton, Program Manager National Center for Appropriate Technology 3040 Continental Drive Butte, MT 59702 Phone: (406) 721-9908

Toll free: (800) 827-6228 Fax: (406) 494-2905 Email: daleh@ncat.org Web: http://www.ncat.org/

#### **National Development Council**

#### **Organization Description**

The National Development Council (NDC) is one of the nation's oldest and most respected 501(c)(3) non-profit organizations dedicated to affordable housing and economic development finance. For nearly thirty years, NDC has provided technical assistance, training, and development services to local and state governments and non-profit organizations. NDC works in hundreds of communities in almost all 50 states and Puerto Rico to evaluate and structure local economic development and affordable housing projects, leverage private investment, create local development finance programs, and bridge the gap between public sector and private sector investment. With experience about what makes programs work and what makes projects happen, and by providing "hands on" assistance in communities, NDC helps client communities achieve economic development and affordable housing goals.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Development Block Grant TA Community Housing Development Organization TA

#### **Technical Assistance Services Funded by HUD**

NDC received designation from HUD in 1994 as an intermediary organization to provide technical assistance to CHDOs experiencing delayed HOME affordable housing projects. Since the program began, NDC has provided technical assistance to over 70 CHDOs.

NDC's technical assistance to CHDOs is on a project by project basis and may include the following:

- analyzing the overall economic viability of the project;
- reviewing the development plan to determine factors causing delays;
- verifying the capability of the contractor/builder to complete the project:
- analyzing the development budget to identify cost components that can be reduced and that may be understated causing cost overruns;
- reviewing the financial structure of the project to determine if the original proposed structure is still viable, and if not proposing modifications;
- confirming the financial commitments from lenders and investors and verifying that the terms and conditions proposed allow the project to be viable;
- working and negotiating with all parties to implement and achieve the recommended actions;
- reviewing all contracts or proposed contracts and assisting with any negotiations;
- assisting in organizing new entities (limited partnerships, non-profit corporations, etc.);
- providing financing for the projects using NDC's financial products which include NDC Corporate Equity Fund (funds low-income housing tax credit projects) and NDC's Housing and Economic Development Corporation (issues 501(c)(3) tax-exempt bonds for non-profit housing projects);
- providing periodic oversight and follow-up as projects move forward.

#### **Area Served**

Nationwide

## **Contact Information**

Ann Vogt National Development Council 51 E. 42nd Street, Suite 300 New York, NY 10017 Phone: (212) 682-1106 Fax: (212) 573-6118

Fax: (212) 573-6118
Email: annvogt@aol.com
Web: http://www.ndc-online.org/

## **Northwest Fair Housing Alliance**

## **Organization Description**

The Northwest Fair Housing Alliance was founded in 1994 to be a fair housing organization under HUD's Fair Housing Initiatives Program. The mission of NWFHA is to provide education, outreach and enforcement assistance to combat housing discrimination. NWFHA also offers a landlord/tenant hotline.

NWFHA assists clients with questions or problems regarding fair housing in the following areas:

- Providing information and advice on housing problems and investigating complaints of unlawful housing discrimination;
- Referring housing discrimination complaints to appropriate agencies or legal resources for prompt and effective action
- Assisting in filing complaints with State or Federal government agencies
- · Assisting in negotiation, conciliation or litigation to resolve fair housing disputes or violations
- Conducting training and public information programs on fair housing issues
- Working with neighborhood groups, community organizations and other service providers to help promote more racially and ethnically diverse neighborhoods.

## **Current Technical Assistance Contracts with HUD in Washington State**

Fair Housing Initiatives Program

#### **Technical Assistance Services Funded by HUD**

The Northwest Fair Housing Alliance provides private enforcement activities for fair housing laws in Spokane, the Tri-Cities and rural Central and Eastern Washington. NWFHA has provided enforcement activities in Spokane for a number of years and recently expanded its focus to include fair housing outreach in rural areas, especially among immigrant farm workers and Native Americans. The activities funded by the FHIP contract include:

- providing training for testers, fair housing litigation attorneys and local fair housing advocates;
- disseminating outreach materials, public service announcements and information on how to file a
  fair housing complaint in the Tri-Cities and Central and Eastern Washington;
- coordinating with the Washington Alliance for Immigrant and Refugee Justice;
- conducting accessibility audits;
- working with immigrant community groups in Spokane;
- · conducting paired rental on-site testing;
- investigating alleged fair housing violations and assisting victims of fair housing discrimination to file formal complaints with HUD.

## **Area Served**

Central and Eastern Washington

#### **Contact Information**

Florence Brassier, Director Northwest Fair Housing Alliance 1613 W Gardner Ave. Spokane, WA 99201-1830 Phone: (509) 325-2665

Toll free: (800) 200-3247 Fax: (509) 325-2716

Email: nwfairhouse@nwadv.com

## **Northwest Regional Facilitators**

#### **Organization Description**

Northwest Regional Facilitators (NRF) is a non-profit corporation established in 1974. NRF is dedicated to helping individuals, groups and communities overcome obstacles and seize opportunities to create their preferred futures. NRF works individually and in collaboration with others to anticipate challenges, provide leadership and identify tools and resources for informed dialogue and effective action. Values that drive NRF's work include a commitment to integrity, respect, diversity, and creativity.

Working with the skills and experience developed in 25 years of operation, NRF is an active member of the local, regional and national community. NRF's strength is its ability to anticipate challenges and provide the leadership and tools essential for locally based solutions that strengthen community life. The NRF staff works with individuals, small groups and entire communities to create suitable, affordable housing, support working families and their employers, enhance communication among community members and strengthen the performance of non-profit organizations.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Housing Development Organization TA HOME TA McKinney Act Homeless Assistance Programs TA

## **Technical Assistance Services Funded by HUD**

Northwest Regional Facilitators provides demand/response initiated direct technical assistance to both Community Development Housing Organizations (CHDOs) and non-CHDOs needing assistance to implement HOME-funded projects and organizations working on projects for the homeless. This assistance may include:

- · organizational development;
- real estate project design/predevelopment;
- · program management; and
- real estate project financing/management.

NRF is also leading the effort to research and implement a hands-on learning experience for providers and potential providers of agricultural worker housing. The Farmworker Housing Institute will combine focused classroom learning with direct technical assistance.

Under the McKinney TA program, NRF will work with communities to develop capacity to obtain Continuum of Care financing and find alternative sources to fund homeless assistance activities. In addition, NRF will work with project sponsors in Eastern Washington to improve data collection and program evaluation.

#### Area Served

Central and Eastern Washington State

#### **Contact Information**

Frank Carpenter Northwest Regional Facilitators East 525 Mission Ave. Spokane, WA 99202-1824 Phone: (509) 484-6735

Fax: (509) 483-0345 Email: fcarpen@nrf.org Web: http://www.nrf.org/

## **Pierce County Department of Community Services**

#### **Organization Description**

The Pierce County Department of Community Services is made up of six service divisions.

- Arts and Cultural Services
- Business and Economic Development Services
- · Community Action Services
- Community Development Services
- Cooperative Extension
- Housing Services

The Community Action Services Division provides support services to low-income residents of Pierce County. Services fall into three categories:

- Survival Services which support efforts to stabilize families by meeting basic needs;
- Self-Sufficiency Services which supports efforts to move low-income persons toward permanent self-sufficiency; and
- Early Intervention Services which provide positive intervention at an early stage to assist individuals or families.

The Housing Services Division offers a wide variety of repair services to low-income County residents through the Housing Programs. A combination of several types of financial assistance designed to meet the needs of the clients makes it possible to provide help in many ways. Programs include:

- the Minor Home Repair Program (provides grants to eligible low-income homeowners to obtain emergency repair services and handicapped modifications to their homes);
- the Substantial Rehabilitation Program (provides forgiven, deferred and repayment loans for extensive repair work for single family homes);
- the Rental Rehabilitation Program (combines local government and private sector financial resources to improve the living conditions of low-income renters);
- the HOPE Program, a Federal Program used to create first-time home buyers.

## Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

## **Technical Assistance Services Funded by HUD**

Pierce County Department of Community Services provides comprehensive housing counseling. Housing service programs include counseling and assistance through HOPE III (a first time home buyer program), down payment assistance referral and counseling, mortgage delinquency and default, post occupancy, home improvement and rehabilitation, energy conservation, housing consumer education, pre-purchase counseling, pre-rental counseling, rental delinquency, Home Equity Conversion Mortgage, Pre-Foreclosure Sale Program, Land/Tenant counseling and mediation, Homeless Case Management and Assistance, Housing Advocacy and Fair Housing Activities.

#### **Area Served**

Pierce County

## **Contact Information**

Linda Hurley Ishem
Pierce County Department of Community Services
8815 S Tacoma Way Suite 211
Lakewood. WA 98499

Phone: (253) 591-7240 Fax: (253) 798-3999

Email: pccommsvcs@co.pierce.wa.us

Web: http://www.co.pierce.wa.us/abtus/ourorg/comsvcs/comsvcs.htm

## **Rural Community Assistance Corporation**

#### **Organization Description**

Rural Community Assistance Corporation (RCAC) is dedicated to improving the quality of life for rural communities and disadvantaged people through partnerships, technical assistance and access to resources. RCAC strives to help community-based organizations and rural governments increase their own capacity to implement solutions to their problems.

RCAC provides a wide range of housing and environmental services throughout the western United States to achieve this mission. These services increase the availability of safe and affordable housing; improve water, wastewater and solid waste management; build capacity of local officials, tribal governments and community-based organizations; and develop the knowledge base of the rural public through education, publications and training.

#### **Current Technical Assistance Contracts with HUD in Washington State**

Community Housing Development Organization TA HOME TA

#### **Technical Assistance Services Funded by HUD**

Rural Community Assistance Corporation provides technical assistance to existing Community Housing Development Organizations (CHDOs) as well as new and emerging CHDOs. As a part of its HUD contract, RCAC:

- develops individualized technical plans of assistance;
- assists CHDOs to produce affordable housing:
- conducts trainings, workshops and institutes;
- provides demand response technical assistance;
- · works with Washington State CHDO Pilot Program.

With its HOME TA contract, RCAC provides assistance in a variety of areas. Specifically, RCAC:

- works with HOME Participating Jurisdictions to improve their program efficiency, delivery and production:
- assists with the implementation of Governor Locke's agenda for farmworker housing;
- assists with the development of the Northwest Community Development Academy;
- responds to demand response technical assistance requests.

#### **Area Served**

Rural Washington State

## **Contact Information**

Robin Reed, Rural Development Specialist II Rural Community Assistance Corporation 4305 Lacey Boulevard S.E. Lacey, WA 98503

Phone: (360) 493-2260 Fax: (360) 438-0614 Email: rreed@rcac.org Web: http://www.rcac.org

## **Seattle Office for Civil Rights**

## **Organization Description**

The Seattle Office for Civil Rights promotes equal access to services within the City of Seattle and works to eliminate discrimination in housing, employment and public accommodations.

The Office for Civil Rights provides city-wide leadership and guidance in the areas of civil rights and equal opportunity, develops anti-discriminatory programs and policies, enhances awareness through education and community outreach and enforce City, State and Federal anti-discrimination laws.

## **Current Technical Assistance Contracts with HUD in Washington State**

Fair Housing Assistance Program

#### **Technical Assistance Services Funded by HUD**

The Seattle Office for Civil Rights uses its FHAP funding to take in and process complaints for alleged violations of the Fair Housing Act and the Seattle Open Housing Ordinance, Seattle Municipal Code Chap. 14.08. They also are involved in special enforcement efforts and provide education and outreach on fair housing laws.

#### **Area Served**

Seattle

#### **Contact Information**

Barbara Osinski, Enforcement Manager Seattle Office for Civil Rights 700 Third Avenue, Suite 250 Seattle, WA 98104-1849 Phone: (206) 684-4524

TDD: (206) 684-4503 Fax: (206) 684-0332

Email: barbara.osinski@ci.seattle.wa.us

Web: http://www.ci.seattle.wa.us/seattle/civil/home.htm

## **Spokane Neighborhood Action Program**

## **Organization Description**

The Spokane Neighborhood Action Programs (SNAP) is a private, non-profit Community Action Agency, serving Spokane County. Its mission is to "provide opportunities, resources, and services to low-income and highly vulnerable persons in a manner which enhances dignity and encourages self-sufficiency."

The board, staff and volunteers of SNAP are committed to providing a wide range of accessible services for members of the Spokane community. Services that help families provide for their basic needs have long been the core of the agency's operation. However, SNAP constantly searches for long-term solutions for eliminating poverty in the lives of its clients.

SNAP exists to help improve the lives of the working poor, low-income elderly, families living in poverty and the homeless among us. SNAP is the local and regional advocate for the most vulnerable of its community neighbors. As a 501(c)(3) non-profit organization, SNAP creates opportunities, in an atmosphere of dignity and respect, to help individuals and families succeed as they strive to build stronger and more independent futures.

## Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

#### **Technical Assistance Services Funded by HUD**

Spokane Neighborhood Action Programs (SNAP) provides comprehensive housing counseling. It provides direct services from five direct geographic sites in Spokane County as well as outreach stations in outlying communities in Spokane County. Its long and short term goals are related to low-income people. They provide a continuum of services from prevention, crisis intervention, stability and self-sufficiency programs. Their objectives include preventing foreclosure, provide assistance to lower income mortgagors who are behind in their payments, taxes and assessments and creating homeownership as a reality for lower income households. Pre-purchase and post purchase counseling are also provided.

## **Area Served**

**Spokane County** 

#### **Contact Information**

Bob Peeler Spokane Neighborhood Action Programs 500 S. Stone St. Spokane, WA 99202-3937 Phone: (509) 456-7105

Fax: (509) 456-7159 Email: peeler@snapwa.org Web: http://www.snapwa.org/

## **Tacoma Human Rights & Human Services Department**

## **Organization Description**

The Tacoma Human Rights & Human Services Department is the administrative agency responsible for the enforcement and monitoring of antidiscrimination ordinances and resolutions. The department, through its Investigative and Women's Rights Sections, implements programs geared to provide compliance with the City's policy of nondiscrimination and affirmative action.

The Investigative and Women's Rights Sections encompass three major areas, which are:

- Compliance/Investigation and Hate Crimes
- Cultural Diversity and Landlord/Tenant
- Women's Rights & Domestic Violence.

## **Current Technical Assistance Contracts with HUD in Washington State**

Fair Housing Assistance Program

#### **Technical Assistance Services Funded by HUD**

The Tacoma Human Rights & Human Service Department uses its FHAP funding to take in and process complaints for alleged violations of the Fair Housing Act and the Tacoma Law Against Discrimination, Tacoma Municipal Code Chap. 1.29. They also are involved in special enforcement efforts and provide education and outreach on fair housing laws.

#### **Area Served**

Tacoma

#### **Contact Information**

Rosalind Yeater, Senior Investigator Tacoma Human Rights & Human Services Department 747 Market Street, Room 836 Tacoma, WA 98402-3779 Phone: (253) 594-7843

TTY: (253) 591-5153 Fax: (253) 591-5050

Email: ryeater@ci.tacoma.wa.us

Web: http://www.ci.tacoma.wa.us/hrhs/HumanRights.htm

#### The Tenants Union

## **Organization Description**

The Tenants Union is a non-profit membership based organization of tenants. Since 1976, the Tenants Union has provided information to tenants and fought for stronger tenants' rights laws. The Tenants Union promotes the right of tenants to organize and negotiate collectively with landlords. The Tenants Union also serves as a center for information, training, and action for people seeking tenants' rights in a landlord-controlled market.

Many tenant problems are too big for one individual to tackle alone. It is easy for a landlord or city official to ignore one phone call or throw away one letter of complaint. But that landlord or city official cannot ignore 30 angry Tenants Union members standing in the office demanding satisfaction. By working together on common goals, the Tenants Union can make and has made progress.

## **Current Technical Assistance Contracts with HUD in Washington State**

Outreach and Training Assistance to Tenants of HUD-Assisted Housing

#### **Technical Assistance Services Funded by HUD**

The Tenants Union helps tenants of HUD-assisted buildings that are going through the Mark-to-Market loan Restructuring process to play a meaningful role in the process. The Tenants Union also works with residents living in HUD-assisted below market buildings where rental assistance contracts are close to expiration, where owners are opting out of the program or prepaying their mortgages, where substandard conditions or poor management exists, or where ownership transfers that preserve the building as affordable housing are underway.

#### **Area Served**

Washington State

## **Contact Information**

Ms. Siobhan Ring The Tenants Union 3902 S. Ferdinand St. Seattle, WA 98118 Phone: (206) 722-6848

TDD: (206) 723-0523 Fax: (206) 725-3527

Email: siobhan@tenantsunion.org Web: http://www.tenantsunion.org

## TONYA, Inc.

#### **Organization Description**

TONYA, Incorporated is a premier, management consulting firm that specializes in providing services in the areas of management, housing, human services, transportation, and information technology. TONYA was founded in 1979, and has grown steadily in both size and overall service to its customers. TONYA has successfully provided a variety of professional support services to the private sector and to Federal, State, and local governments. TONYA is a major consulting resource to HUD and the national housing and community development sector.

TONYA's approach to management features a straightforward, functionally oriented organizational structure. This structure, developed through the use of a dynamic, yet methodical process, has proven successful as demonstrated by the performance on its various management support contracts. TONYA's approach has been developed through years of successful project management and incorporates proven techniques and established principles of effective management. The management process requires that certain organizational performance parameters or characteristics be maintained to ensure successful contract accomplishment. These characteristics include: responsiveness; flexibility; cost-effectiveness; continuity of personnel and experience; local self-sufficiency; clearly defined responsibilities; and periodic review of management objectives, processes, and outcomes.

## Current Technical Assistance Contracts with HUD in Washington State HOME TA

## **Technical Assistance Services Funded by HUD**

TONYA offers one-on-one technical assistance to HOME Program Participation Jurisdictions and HOME subrecipients in the following areas:

- Increasing awareness of HOME Program regulations and compliance;
- Developing greater local capacity to administer the HOME Program in a timely and effective manner:
- Increasing production of local programs through the development of new affordable housing programs, the streamlining of existing affordable housing programs and a reduction in HUD monitoring/findings;
- Providing better opportunities to network with other participants through regional Best Practices Symposia.

#### **Area Served**

Washington State

## **Contact Information**

Jonathan Kunz, Project Director TONYA, Inc. 1000 Vermont Avenue, N.W., 5<sup>th</sup> Floor Washington, DC 20005 Phone: (202) 289-8100

Fax: (202) 289-8107 Email: jkunz@tonyainc.com Web: http://www.tonyainc.com

## **Washington State Housing Finance Commission**

## **Organization Description**

In partnership with others in the affordable housing industry, the Housing Finance Commission develops and administers financing programs that promote home ownership, encourage community development, and make possible the production of affordable housing throughout the state. Additionally, Commission programs assist non-profit organizations in the creation of facilities that address a broad spectrum of needs.

Because the Housing Finance Commission is a self-supporting organization, these accomplishments are produced at no cost to the taxpayers of the state. The cumulative effect of the Commission's efforts has been an improved quality of life for more than 68,332 low- and moderate-income families and revitalization of numerous communities, through \$5.56 billion in economic investment.

# Current Technical Assistance Contracts with HUD in Washington State Housing Counseling

## **Technical Assistance Services Funded by HUD**

Washington State Housing Finance Commission does not directly provide housing counseling services. However, they work through their affiliate non-profit agencies who provide comprehensive housing counseling. The agencies will continue to provide counseling in Homebuyer Education Programs, Preand post purchasing homeownership counseling, mortgage delinquency and default intervention counseling (including resolution) Home Equity Conversion Mortgage counseling, loss, and Outreach Initiatives.

## **Area Served**

Washington State

#### **Contact Information**

Lisa DeBrock Washington State Housing Finance Commission 1000 Second Avenue, Suite 2700 Seattle, WA 98104 Phone: (206) 287-4461

Fax: (206) 389-2172 Email: askusHO@wshfc.org Web: http://www.wshfc.org

## **Washington State Human Rights Commission**

## **Organization Description**

The mission of the Washington State Human Rights Commission is to eliminate and prevent discrimination through the fair, efficient, and effective application of the law. Under state law, the Human Rights Commission can investigate complaints of alleged discrimination in the following areas:

- Employment
- Housing & real estate
- Public accommodations
- · Credit and insurance
- Employer retaliation

## **Current Technical Assistance Contracts with HUD in Washington State**

Fair Housing Assistance Program

## **Technical Assistance Services Funded by HUD**

The Washington State Human Rights Commission uses its FHAP funding to take in and process complaints for alleged violations of the Fair Housing Act and the Washington State Law Against Discrimination, RCW Chap. 49.60. They also are involved in special enforcement efforts and provide education and outreach on fair housing laws.

#### **Area Served**

Washington State

#### **Contact Information**

Michael Murphy, District Manager Washington State Human Rights Commission 1511 Third Ave., Suite 921 Seattle, WA 98101-1626 Phone: (206) 464-6361

Toll free: (800) 605-7324 TTY: (206) 587-5168 Fax: (206) 464-7463

Email: mmurphy@hum.wa.gov Web: http://www.wa.gov/hrc/

#### YouthBuild USA

#### **Organization Description**

YouthBuild is a comprehensive youth and community development program as well as an alternative school. YouthBuild, designed to run on a 12-month cycle, offers job training, education, counseling, and leadership development opportunities to unemployed and out-of-school young adults, ages 16-24, through the construction and rehabilitation of affordable housing in their own communities. Many graduates go on to construction-related jobs or college.

YouthBuild USA is the national non-profit support center and intermediary for the YouthBuild movement. It is also the home of the YouthBuild Coalition and the YouthBuild USA Affiliated Network. YouthBuild USA was founded in 1988 by Dorothy Stoneman, who had been the director of the Youth Action Program in East Harlem where the YouthBuild model was developed. Initially, YouthBuild USA focused on spreading information about the YouthBuild model, advocating for a federal YouthBuild program, and providing technical assistance and training to the fifteen organizations replicating the YouthBuild model across the country.

By 1993 the YouthBuild Coalition had succeeded in getting the federal YouthBuild program created in the Department of Housing and Urban Development, and YouthBuild USA had been selected through an open competition as the technical assistance provider from HUD. Today YouthBuild USA is working with 145 YouthBuild programs engaging 5,000 young adults in 34 states.

## **Current Technical Assistance Contracts with HUD in Washington State**

National Community Development Initiative

## **Technical Assistance Services Funded by HUD**

YouthBuild USA supports the efforts of organizations planning or operating YouthBuild programs in their communities. They provide a wide range of materials and services, including how-to manuals on various aspects of program operation, newsletters, national trainings and workshops for both program staff and participants, and direct, on-site assistance from experienced program advisors. YouthBuild USA offers access to leadership opportunities on the national level to program participants and alumni.

YouthBuild USA also provides financial support to YouthBuild programs that are members of the YouthBuild USA Affiliated Network through pass-through grants which it receives from national funders, and through a loan fund which allows it to assist YouthBuild programs with short-term credit needs.

#### **Area Served**

Nationwide

## **Contact Information**

Peter Twichell, Director of Program Development YouthBuild USA 58 Day Street P.O. Box 440322 Somerville, MA 02144 Phone: (617) 623-9900

Fax: (617) 623-4331

Email: ptwichell@YouthBuild.org Web: http://www.youthbuild.org

HUD's Washington State Technical Assistance Resources Directory Non-HUD TA Resources

## **Technical Assistance Resources Funded by Non-HUD Sources**

There are a few Technical Assistance resources in Washington State that may be helpful to HUD program users but are not funded by HUD. They are funded by other federal agencies and State government. HUD plays no role in the administration of these programs, and they are only included in this directory as a convenience to users. These programs provide TA to housing and community development efforts, and may fill in some of the gaps in HUD's TA offerings.

## **Community Economic Assistance Center**

## **Program Description**

The Community Economic Assistance Center (CEAC) works in partnership with communities and organizations to improve economic conditions, stimulate private and public investment, boost local tax base, and strengthen economic viability. Most of CEAC's technical and financial resources help revitalize and diversify rural areas, distressed urban neighborhoods, downtown business districts, and other targeted areas. TA resources available through CEAC include:

- Downtown Revitalization/Washington Main Street<sup>™</sup>. This program uses the Main Street<sup>™</sup> model, pioneered by the National Trust for Historic Preservation, to help Washington communities revitalize the economy, appearance, and image of their traditional business districts. The approach emphasizes organization, promotion, design, and economic restructuring. Technical assistance is tiered at three levels Participant, Associate, and Partner and intensifies as a community's commitment and ability to move forward with a comprehensive downtown revitalization strategy increases.
- Education and Training. The Education and Training program has a national reputation for delivering leading edge professional development tools, resources, skills, and knowledge. Some training is intended for general audiences; some is customized to build skills and capacities of key development partners and local economic development practitioners. The annual "Northwest Economic Development Course," a five-day, fully accredited economic development course is one example of the opportunities available. In addition to delivering information through workshops, seminars, and conferences, the education and training program has produced publications in the areas of entrepreneurisn, recruitment, retention, and general economic development strategies.
- Project Development Assistance. The Community Economic Assistance Center provides intensive
  technical assistance to a limited number of high priority projects in targeted areas such as rural
  natural resources impact areas. CEAC assistance and advocacy helps local project sponsors refine
  project elements and phases; remove impediments to implementation; ready needs assessments,
  feasibility studies, site proposals and plans; and assemble financing for substantial economic
  development investment.

## **Eligible TA Recipients**

- Economic development councils
- Local government
- Tribal governments
- Ports
- Downtown development associations
- Community-based development organizations

#### **How to Access TA**

Call the program contact for a referral.

## **Contact Information**

Dara Fredericksen, Managing Director Community Economic Assistance Center Economic Development Division 909 Columbia St., SW P.O. Box 48300 Olympia, WA 98504-8300 Phone: (360) 586-0660

Phone: (360) 586-0660 Fax: (360) 586-0873 Email: cac@cted.wa.gov

Web: http://edd.cted.wa.gov/cac/

## **Housing Resource Team**

## **Program Description**

The Housing Resource Team was created in 1990 to carry out the Legislature's mandate to provide preconstruction technical assistance to rural areas and small cities and towns. The mandate was part of legislation creating the Housing Trust Fund and ensures that rural areas will receive a fair share of the money allocated through the Trust Fund.

Rural communities face many challenges to providing affordable housing. Growing populations, deteriorating older housing stock, limited water and sewer capacity, increasing incidence of homelessness, complex financing requirements, and the high cost of new construction are a few of the challenges. As housing needs escalate, the Housing Resource Team works to build the local capacity to meet those challenges, thus enhancing the ability of rural and distressed communities to compete for private and public housing funds.

The program provides technical assistance to develop projects that provide safe, decent, and affordable housing for low- and very low-income families and persons with special needs. Examples of the technical assistance provided include financial packaging, feasibility studies, market analyses, project planning, site evaluation, and construction estimates.

## **Eligible TA Recipients**

Non-profit housing development organizations, housing authorities, local governments, and tribal organizations that serve rural communities.

#### **How to Access TA**

Call the program contact for a referral.

#### **Contact Information**

Maureen Markham, Manager Housing Resource Team Office of Community Development 909 Columbia St., SW P.O. Box 48300 Olympia, WA 98504-8300

Phone: (360) 586-5882 Toll Free: (800) 964-0852 Fax: (360) 586-5880

Email: maureenm@cted.wa.gov

Web: http://www.ocd.wa.gov/factsheets/housing/resource\_team.htm